

Board Meeting Minutes

15 March 2023, 6:30 PM

Present

Board Chair Rachel Best-Campbell
Vice-Chair James McNeal
Board Members Jeanne Zornes and Debra Srebnik
Board Member Sarah Perry (left at 7:00 PM)

Board Clerk Barbara Glass
NPRSA Executive Director Becky Range
NPRSA Program Manager Christine Scotton
Northshore Senior Center CEO Nathan Phillips

Absent

Board Members Rod Dembowski and Jared Mead

1. Call to Order – 6:30 PM

Rachel Best-Campbell called the meeting to order at 6:35 PM

2. Public Comment

John Dolin expressed interest in future NPRSA capital repair projects.

3. Consent Agenda

- a. Minutes from 13 February 2023 Meeting
- b. Vouchers paid 2 March 2023 in the amount of \$18,202.00

Sarah Perry moved approval of the consent agenda. Debra Srebnik seconded. The motion passed 5-0 with Rod Dembowski and Jared Mead absent.

4. Action Items

- a. Consideration of Agreement **A-21-05-02**, *Second Addendum to Northshore Parks and Recreation Service Area Professional Services Agreement* with Cornerstone Architectural Group

Christine Scotton presented the item and entertained Board comments and questions. The Board expressed interest in documentation that shows clearly which projects have been completed, how much of the levy money has been expended on design/construction administration vs. capital repair work, and remaining design/construction costs for the uncompleted projects in the Board's approved Capital Repairs plan. James McNeal moved approval of Agreement A-21-05-02 as presented. Debra Srebnik seconded. The motion passed 4-0 with Rod Dembowski, Sarah Perry, and Jared Mead absent.

- b. Consideration of Northshore Senior Center Building Envelope Investigation and Assessment

Christine Scotton presented the item and entertained Board comments and questions. The Board expressed concern that any issues uncovered by the envelope investigation might obligate the NPRSA to undertake additional repairs that are not part of the approved Capital Repairs Plan and are not planned for in the NPRSA's approved budgets. The Board expressed interest in the possibility of insurance or warranty coverage, and in finding ways to use the NPRSA's JOC program to complete envelope repairs piecemeal. Debra Srebnik moved to authorize Staff to pursue a Building Envelope investigation and assessment. Jeanne Zornes seconded. The motion passed 4-0 with Rod Dembowski, Sarah Perry, and Jared Mead absent.

5. Discussion Items

a. Q4 2022 Financial Report

Barbara Glass presented the item and entertained Board comments and questions. The Board expressed interest in seeing a comprehensive picture of the NPRSA's revenues and expenditures through the entire levy term.

b. Long-Term Maintenance Strategy Planning

The Board discussed possible future capital repair projects and how the NPRSA could fund them. The Board identified a need for a clearer understanding of potential future projects, upcoming capital repair needs, and maintenance costs for capital assets. The Board requested a study session at a future meeting to consider these questions in greater depth.

c. Northshore Youth Center for Excellence Update

Becky Range provided an overview of discussions between King County and the NPRSA regarding grant applications.

6. Reports

a. Capital Repairs Update, NPRSA Program Manager Christine Scotton

Christine Scotton presented the item and entertained Board comments and questions.

b. Northshore Senior Center Brief, NSC CEO Nathan Phillips

Nathan Phillips presented the item and entertained Board comments and questions.

7. Future Meetings

The next regular meeting will be held in-person at the Northshore Senior Center on 17 May 2023.

8. Adjourn

The meeting was adjourned at 8:15 PM.