



March 17, 2020 Board Meeting Minutes

*** VIRTUAL MEETING ***

Public Notice: Pursuant to Governor Inslee's Stay Home, Stay Healthy Proclamation 20-25 and in effort to curtail the spread of the COVID-19 virus, this Board Meeting will be conducted remotely. Members of the public are encouraged to attend and participate in the meeting remotely, as described in more detail below.

To attend the Board Meeting:

- (1) Online: Click the link <https://us02web.zoom.us/j/89871911185> (or copy the URL and paste into a web browser)
- (2) By Telephone: Call in to the meeting by dialing +1 253-215-8782 ID: 898 7191 1185

To provide Public Comment:

Submit your written Public Comment before 3:00PM (day of meeting), email:
robin.schaefer@bothellwa.gov

1. Call to Order

Vice-Chair Tom Agnew called the virtual meeting to order at 6:40 PM (the meeting start was delayed due to lack of quorum).

Meeting Attendees

Present

NPRSA Vice-Chair Tom Agnew

NPRSA Board Members Kathy Lambert, Rod Dembowski, Rachel Best-Campbell

NPRSA Chair James McNeal (arrived at 6:47pm and left at 7:01pm)

Kellye Mazzoli, NPRSA Executive Director, City of Bothell

Carly Joerger, Levy Coordinator, City of Bothell

Robin Schaefer, Board Clerk, City of Bothell

Barbara Glass, Records Specialist, City of Bothell

Brooke Knight, Northshore Senior Center, Executive Director

Zorna Kimball, Northshore Senior Center, Operations

Suzanne Greathouse, Northshore Senior Center Board, Vice President

Corey Lowell, Northshore Senior Center Board, Operations

Absent

NPRSA Board Members Joe Marshall, Jared Mead



2. Minute Order # MO 21-03, Appointing a Chair and Vice-Chair of the Board

Carly Joerger and Robin Schaefer gave a brief explanation on the appointment process.

Kathy Lambert nominated Tom Agnew as the new Chair of the Board beginning April 1, 2021. Rod Dembowski second. The motion passed 4-0 with James McNeal, Joe Marshall & Jared Mead absent.

Rod Dembowski nominated James McNeal as the new Vice-Chair of the Board beginning April 1, 2021, pending he accepts his nomination. Kathy Lambert second.

Chair James McNeal arrived at the meeting at 6:47pm. He declined the nomination.

Rod Dembowski nominated Rachel Best-Campbell as the new Vice-Chair of the Board beginning April 1, 2021. Kathy Lambert second. The motion passed 5-0 with Joe Marshall & Jared Mead absent.

Chair James McNeal spoke to the Board regarding his time and position on the Board as Chair. Members of the Board and staff thanked him for his work, leadership and dedication. He left the meeting at 7:01pm.

3. Public Comment

Board Clerk Robin Schaefer reported she did not receive any general public comment by the deadline for the meeting. She invited those in attendance to raise their hands if they wished to speak. There were no requests.

4. Consent Agenda

- A. Minutes from February 17, 2021
- B. Vouchers for invoices received from December 10, 2020 to March 5, 2021 in the amount of \$56.00

Kathy Lambert moved approval of the Consent Agenda. Rachel Best-Campbell second. The motion passed 4-0 with James McNeal, Jared Mead & Joe Marshall absent.

5. Reports

- A. Capital Repairs Update

Carly Joerger presented the update and entertained Board comments and questions. No action was taken.

- B. NPRSA Insurance Update

Carly Joerger presented the update and along with Kellye Mazzoli entertained Board comments and questions. No action was taken.

NPRSA c/o Northshore Senior Center - 10201 E. Riverside Drive, Bothell, WA 98011



C. Northshore Senior Center Brief

Brooke Knight updated the Board on the Center's vaccine partnerships, tax preparation assistance, continued meal provision, expansion of services and increases in security. She entertained comments and questions. No action was taken.

Rod Dembowski shared his experience with Brooke at the bus repair shop, as well as expressed his support and work to find funding for lost revenues due to Covid.

6. Discussion Items

- A. Consideration of Agreements # A-21-03 and # A-21-04; an Interlocal Agreement with City of Everett for Cooperative Purchasing and a Professional Services Agreement with The Gordian Group, Inc. for Job-Order Contracting Services

Carly Joerger presented the item and entertained Board comments and questions.

Kathy Lambert moved approval of # A-21-03 and # A-21-04 as presented. Rod Dembowski second. The motion passed 4-0 with James McNeal, Jared Mead & Joe Marshall absent.

- B. Consideration of Minute Order # MO-21-04, Facility Upgrade Request for a Dance Studio

Carly Joerger presented the item and entertained Board comments and questions.

Rachel Best-Campbell moved approval of # MO-21-04 as presented. Kathy Lambert second. The motion passed 4-0 with James McNeal, Jared Mead & Joe Marshall absent.

7. Future Meetings

Upcoming meetings will be April 21, May 19, June 16 and July 21, 2021.

8. Adjourn

Prior to the adjournment, Kathy Lambert pointed out a section in The Gordian Group contract that included the use of fax machine.

Vice-Chair Tom Agnew adjourned the meeting at 7:37 PM.

Submitted for approval on April 21, 2021
Robin Schaefer
Board Clerk

Approved as submitted on April 21, 2021

A handwritten signature in blue ink, appearing to read "Tom Agnew", is written over a blue horizontal line.

TEAgnew (Apr 26, 2021 12:49 PDT)

Tom Agnew, Board Chair

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