



April 19, 2020 Board Meeting Minutes

*** VIRTUAL MEETING ***

Public Notice: Pursuant to Governor Inslee's Stay Home, Stay Healthy Proclamation 20-25 and in effort to curtail the spread of the COVID-19 virus, this Board Meeting will be conducted remotely. Members of the public are encouraged to attend and participate in the meeting remotely, as described in more detail below.

To attend the Board Meeting:

- (1) Online: Click the link <https://us02web.zoom.us/j/82353571480> (or copy the URL and paste into a web browser)
- (2) By Telephone: Call in to the meeting by dialing +1 253-215-8782 ID: 823 5357 1480

To provide Public Comment:

Submit your written Public Comment before 3:00PM (day of meeting), email: robin.schaefer@bothellwa.gov

1. Call to Order

Chair Tom Agnew called the virtual meeting to order at 6:33 PM

Meeting Attendees

Present

NPRSA Chair Tom Agnew

NPRSA Vice-Chair Rachel Best-Campbell

NPRSA Board Members Kathy Lambert, Joe Marshall, Jared Mead, and Rosemary McAuliffe (Bothell alternate filling in for James McNeal)

Kellye Mazzoli, NPRSA Executive Director, City of Bothell

Carly Joerger, Levy Coordinator, City of Bothell

Robin Schaefer, Board Clerk, City of Bothell

Barbara Glass, Records Specialist, City of Bothell

Brooke Knight, Northshore Senior Center, Executive Director

Zorna Kimball, Northshore Senior Center, Operations

Suzanne Greathouse, Northshore Senior Center Board, Vice President

Corey Lowell, Northshore Senior Center Board, Operations

Absent

NPRSA Board Members Rod Dembowksi, James McNeal (replaced with alternate Rosemary McAuliffe for this meeting)



2. Public Comment

Board Clerk Robin Schaefer reported she did not receive any public comment by the deadline for the meeting. She invited those in attendance to raise their hands if they wished to speak. There were no requests.

3. Consent Agenda

- A. Minutes from March 17, 2021
- B. Vouchers for invoices received from March 13, 2021 – April 8, 2021 in the amount of \$14,135.59
- C. Consideration of Minute Order # MO-21-05, Updating the NPRSA Authorized Signature List

Kathy Lambert moved approval of the Consent Agenda. Rachel Best-Campbell second. The motion passed 6-0 with Rod Dembowski absent.

4. Reports

- A. Capital Repairs Update

Carly Joerger presented the update and entertained Board comments and questions. No action was taken.

- B. Northshore Senior Center Brief

Brooke Knight updated the Board on the Center's continued work on a re-opening plan, expansion of services, the new security system and a request from a non-profit Food for Life. She entertained comments and questions. No action was taken.

5. Discussion Items

- A. Consideration of Minute Order # MO-21-06, 2020 NPRSA Annual Financial Report

Carly Joerger presented the item and entertained Board comments and questions.

Rachel Best-Campbell moved approval of # MO 21-06 as presented. Joe Marshall second. The motion passed 6-0 with Rod Dembowski absent.

- B. Consideration of Minute Order # MO-21-07, Receiving the Quarter 1 2021 Financial Report

NPRSA c/o Northshore Senior Center - 10201 E. Riverside Drive, Bothell, WA 98011



Carly Joerger presented the item and entertained Board comments and questions.

Rachel Best-Campbell moved approval of # MO-21-07 as presented. Kathy Lambert second. The motion passed 6-0 with Rod Dembowski absent.

- C. Consideration of Minute Order # MO-21-08, Adjusting the Services provided by the Administrative Agency

Carly Joerger presented the item and entertained Board comments and questions.

Rachel Best-Campbell moved approval of # MO-21-08 as presented. Joe Marshall second. The motion passed 6-0 with Rod Dembowski absent.

- D. Consideration of Agreement # A 21-07, Appendix to the Interlocal Agreement with the Washington Cities Insurance Authority Pool

Carly Joerger presented the item and entertained Board comments and questions.

Rachel Best-Campbell moved approval of # A 21-07 as presented. Kathy Lambert second. The motion passed 6-0 with Rod Dembowski absent.

- E. Consideration of Adjusting Agreement # A 21-03-01, Interlocal Agreement with City of Everett for Cooperative Purchasing

Carly Joerger presented the item and entertained Board comments and questions.

Rachel Best-Campbell moved approval of # A 21-03-01 as presented. Rosemary McAuliffe second. The motion passed 6-0 with Rod Dembowski absent.

- F. Consideration of Agreement # A 21-05, Professional Services Agreement with Cornerstone Architectural Group

Carly Joerger presented the item and entertained Board comments and questions.

Rachel Best-Campbell moved approval of # A 21-05 as presented. Rosemary McAuliffe second. The motion passed 6-0 with Rod Dembowski absent.

6. Future Meetings

Upcoming meetings will be May 19, June 16 and July 21, 2021.


7. Adjourn

Chair Tom Agnew adjourned the meeting at 7:19 PM.



Submitted for approval on May 19, 2021
Robin Schaefer
Board Clerk

Approved as submitted on May 19, 2021


Tom Agnew (May 28, 2021 10:24 PDT)
Tom Agnew, Board Chair