



June 16 2021 Board Meeting Minutes

*** VIRTUAL MEETING ***

1. Call to Order

Board Chair Tom Agnew called the virtual meeting to order at 6:53 PM. The meeting start was delayed due to lack of quorum.

Present

NPRSA Board Chair Tom Agnew

NPRSA Vice-Chair Rachel Best-Campbell

NPRSA Board Members Kathy Lambert and Rod Dembowski

NPRSA Alternate Board Member Rosemary McAuliffe

Becky Range, Interim Assistant City Manager, City of Bothell

Carly Joerger, Levy Program Manager, City of Bothell

Barbara Glass, Board Clerk, City of Bothell

Brooke Knight, Northshore Senior Center Executive Director

Zorna Kimball, Northshore Senior Center Operations

Corey Lowell, Northshore Senior Center Operations

John Dolin, Northshore Senior Center Board President

Suzanne Greathouse, Northshore Senior Center Board Vice-President

Absent

NPRSA Board Members Joe Marshall and Jared Mead

2. Public Comment

Board Clerk Barbara Glass reported that she had not received any public comment by the deadline for the meeting. She invited those in attendance to raise their hands if they wished to speak. There were no requests.

3. Consideration of Resolutions # R-21-03 Appointing an Executive Director, # R-21-04 Appointing an Auditing Officer, and # R-21-05 Appointing an Agent to Receive Claims for Damages

Carly Joerger presented the item and entertained Board comments and questions.



Kathy Lambert moved approval of Resolutions # R-21-03, R-21-04, and R-21-05 as presented. Rosemary McAuliffe second. The motion passed 5-0 with Joe Marshall and Jared Mead absent.

4. Consent Agenda

- A. Minutes from May 19, 2021
- B. Review and approve vouchers signed by the Auditing Officer for invoices received from May 11, 2021 - June 8, 2021 in the amount of \$234,440.91
- C. Executive Director Action Report

Kathy Lambert moved approval of the Consent Agenda. Rachel Best-Campbell second. The motion passed 5-0 with Joe Marshall and Jared Mead absent.

5. Reports

- A. Northshore Senior Center Brief, Brooke Knight NSSC

Brooke Knight updated the Board on the Center's continued work on a re-opening plan, facilities upgrades and maintenance, the completion of the coffee bar, and work on the new dance studio. She entertained comments and questions. No action was taken.

6. Discussion Items

- A. Consideration of Minute Order # MO-21-09, Updating the Capital Repairs Plan

Carly Joerger presented the item and entertained Board comments and questions. Discussion ensued. The Board expressed an interest in studying the feasibility of installing solar panels on the roof of the Northshore Senior Center facility.

Rachel Best-Campbell moved approval of # MO 21-09 as presented. Kathy Lambert second. The motion passed 5-0 with Joe Marshall and Jared Mead absent.

- B. Consideration of Minute Order # MO-21-10, Facility Modification Request for Water Bottle Fill Stations

Brooke Knight presented the item and entertained Board comments and questions.

Rachel Best-Campbell moved approval of # MO-21-10 as presented. Kathy Lambert second. The motion passed 5-0 with Joe Marshall and Jared Mead absent.



C. Consideration of Minute Order # MO-21-11, Authorizing Staff to Consider Tenant Facility Modification Requests

Carly Joerger presented the item and entertained Board comments and questions. Discussion ensued. The Board expressed an interest in delegating approval to staff for modifications totaling less than \$10,000.

Rachel Best-Campbell moved approval of # MO-21-11 as presented. Kathy Lambert second. The motion passed 5-0 with Joe Marshall and Jared Mead absent.

7. Future Meetings

Upcoming Meetings will be July 21, August 18, and September 15, 2021.

8. Adjourn

Prior to adjournment, Kathy Lambert inquired about fixtures in the Northshore Senior Center bathroom renovations. Rod Dembowski reiterated his comments from the previous meeting regarding ARPA money for the NPRSA. Brooke Knight provided updates on the outdoor sports courts and on bus security.

Chair Tom Agnew adjourned the meeting at 8:01 PM.

Submitted August 18, 2021
Barbara Glass, Board Clerk

Approved as submitted August 18, 2021


TE Agnew (Aug 19, 2021 17:54 PDT)

Tom Agnew, Board Chair