

Board Meeting Minutes

September 15, 2021, 6:30 PM

1. Call to Order

Chair Tom Agnew called the meeting to order at 6:38 PM. The meeting start was delayed due to a lack of quorum.

Present

NPRSA Board Chair Tom Agnew

NPRSA Board Members Kathy Lambert and Rod Dembowski

NPRSA Alternate Board Member Corina Pfeil

Becky Range, Interim Assistant City Manager, City of Bothell

Christine Disnute, NPRSA Program Manager, City of Bothell

Barbara Glass, Board Clerk, City of Bothell

Brooke Knight, Northshore Senior Center Executive Director

Zorna Kimball, Northshore Senior Center Operations

John Dolin, Northshore Senior Center Board President

Suzanne Greathouse, Northshore Senior Center Board Vice-President

Absent

NPRSA Vice-Chair Rachel Best-Campbell

NPRSA Board Members Joe Marshall and Jared Mead

NPRSA Alternate Board Member Rosemary McAuliffe

2. Public Comment

Board Clerk Barbara Glass reported that she had not received any public comment by the deadline for the meeting. She invited those in attendance to raise their hands if they wished to speak. There were no requests.

3. Consent Agenda

A. Minutes from August 18, 2021

B. Review and approve vouchers signed by the Auditing Officer for invoices received from August 19, 2021 – September 8, 2021 in the amount of \$12,599.18

Kathy Lambert moved approval of the Consent Agenda. Corina Pfeil second. The motion passed 4-0 with Rachel Best-Campbell, Joe Marshall, Jared Mead, and Rosemary McAuliffe absent.

4. Reports

A. Northshore Senior Center Brief, Brooke Knight NSSC

Brooke Knight updated the Board on the Center's recruitment efforts for a new CEO, fundraising for facilities improvements, and planned and ongoing facility improvements. She entertained comments and questions. No action was taken.

B. NPRSA Capital Repairs Update, Christine Disnute

Christine Disnute updated the Board on the status of capital repair projects currently underway or planned at NPRSA facilities. She entertained comments and questions. No action was taken.

5. Discussion Items

A. Consideration of Minute Order # MO-21-12, Receiving the Q2 2021 Financial Report

Barbara Glass presented the item and entertained Board comments and questions.

Rod Dembowski moved approval of # MO-21-12 as presented. Corina Pfeil second. The motion passed 4-0 with Rachel Best-Campbell, Joe Marshall, Jared Mead, and Rosemary McAuliffe absent.

B. Consideration of Minute Order # MO-21-13, Approving the Tenant Agreement

Barbara Glass presented the item and entertained Board comments and questions.

Rod Dembowski moved approval of # MO-21-13 as presented. Corina Pfeil second. The motion passed 4-0 with Rachel Best-Campbell, Joe Marshall, Jared Mead, and Rosemary McAuliffe absent.

6. Future Meetings

Upcoming meetings will be October 20, November 17, and December 15, 2021.

7. Adjourn

Chair Tom Agnew adjourned the meeting at 7:31 PM.

Submitted 17 November 2021

Barbara Glass, Board Clerk

Approved as submitted 17 November 2021

Thomas E Agnew

[Thomas E Agnew \(Nov 30, 2021 22:48 PST\)](#)

Tom Agnew, Board Chair