



Board Meeting Agenda
 September 18, 2019, 6:30 PM

1	CALL TO ORDER - 6:30
2	PUBLIC COMMENT - 6:35
3	APPROVAL OF AUGUST 21, 2019 MINUTES (ACTION ITEM) - 6:45
4	DISCUSSION ITEMS - 7:40 <ul style="list-style-type: none"> ➤ STATEMENTS - OPEN TO MEMBERS TO ADD AGENDA ITEMS IF NEEDED ➤ UPDATE ON BALLOT ➤ PROCUREMENT REQUIREMENTS ➤ MEETING POSTING REQUIREMENTS ➤ RESOLUTION OR MOTION FOR REGULAR MEETING TIMES
5	NEXT MEETING DATE WED. OCTOBER 16, 2019, AT 6:30 PM
6	NEW BUSINESS - 7:55
7	ADJOURNMENT - 8:00

PRELIMINARY AGENDA: The preceding is a preliminary agenda of the Northshore Park and Recreation Service Area Board. Other items may be added and action taken on matters which do not appear above. For additional information, please contact: Michael Tabor at (425) 876-7380.

SPECIAL ACCOMMODATIONS: The Northshore Parks and Recreation Service Area strives to provide accessible meetings for people with disabilities. If special accommodations are required, please contact Michael Tabor at (425) 876-7380 at least three days prior to the meeting.



September 18, 2019 Board Meeting Minutes

Call to Order

Chairman James McNeal called the meeting at Northshore Senior Center to order at 6:38 pm.

Meeting Attendees

Present were NPRSA Chairman James McNeal, NPRSA Board members Elaine Cook, Kathy Lambert, Joe Marshall, and Liam Olsen.

Also present were:

John Dolin, Northshore Senior Center Board President
Suzanne Greathouse, Northshore Senior Center Board Vice President
Brooke Knight, Northshore Senior Center Executive Director
Michael Tabor, NPRSA Administrative Assistant

Public Comment

There was no public comment

Approval of August 21, 2019 Minutes

The August 21 minutes were edited to show that John Dolin and Patricia Gustafsen also attended the meeting. Elaine Cook motioned that the corrected minutes of August 21st, 2019 be approved, Joe Marshall seconded. The motion carried unanimously.

Discussion Items

Statements – open to members to add agenda items if needed

Joe Marshall would like to discuss a proposal for a siting study for a pool at NSC. It was agreed this will be on the November meeting agenda.

Update on Ballot

Brooke reports that all three City Councils have been contacted for endorsements, and individual members will be contacted next.

A brief sidebar discussion ensued regarding the original intent of NPRSA being to create an aquatic center and additional parks, not just a senior center.



- King5 did an interview with Suzanne Greathouse
- printed materials are now available
- a professional campaign professional was hired to conduct some telephone polling to help us decide where our efforts and resources should be most effectively directed
- signs will be available next week
- still seeking more opportunities to engage people (groups)

There was a brief discussion about targeting voters who will actually vote in this election.

The ballot only asks if voter(s) support a four cent per thousand tax assessed value increase for NPRSA, and no one knows what that is. There are two ballot items named "Proposition 1," so a lot of effort must be made to make voters aware of what they would be voting for.

Brooke asked for the personal endorsements from Board Members at this meeting and encouraged everyone to take supplies with them to distribute.

The discussion moved to Woodinville having a branch of this (Northshore) Senior Center that made it convenient (via shuttle buses) for Woodinville residents to use the Center. Woodinville's Community Center and Parks and Rec Department closed in 2009, and that access went away. Elaine Cook estimates 1,500 people out of an approximate population of 12,000 vote in Woodinville.

Procurement Requirements

Brooke's understanding is that the Center needs to hold off on work due to confusion about the proper protocol for procurement and RFPs.

It was discussed that volunteers could possibly replace the fencing, but it is a large project, with over 100 linear feet of fence (six feet tall) needs replacement, including fencing that is still standing but has substantial rot. Economy Fence has been contacted and might be able to do the work early next year.

The bioswale cannot be fixed by volunteers.

Brooke is asking how to move forward with repairs. At our last meeting, Kathy Lambert suggested using King County's procurement process. James will reach out to Kathy about this.

James will talk to Kinnon about the rest of the process for securing the Interfund Loan.

Brooke asked what the process looks like to get the loan funds, how the reimbursement process will work, who will be responsible for what tasks...



James expressed our need to find someone to manage the RFP process.

The Interfund Loan application needs to be submitted by October 11th to be reviewed and ready to be voted on by the Executive Finance Committee at their October 17th meeting.

Resolution or Motion for Regular Meeting Times

Elaine Cook moved that we have monthly Board Meetings every third Wednesday of each month. Joe Marshall seconded, and the motion carried unanimously.

Next Meeting Date

The next meeting is scheduled for Wednesday October 16, 2019.

New Business

Elaine and James are up for re-election. James is going to step aside as chair after the election, but will remain active in NPRSA.

Adjournment

The meeting was adjourned at 7:40 PM.

Respectfully submitted,
Michael Tabor