

Board Meeting Agenda
16 November 2022, 6:00 PM

***** VIRTUAL MEETING *****

Public Notice: Pursuant to Governor Inslee’s Stay Home, Stay Healthy Proclamation 20-25 and in effort to curtail the spread of the COVID-19 virus, this Board Meeting will be conducted remotely. Members of the public are encouraged to attend and participate in the meeting remotely, as described in more detail below.

To attend the Board Meeting:

- (1) Online at <https://us02web.zoom.us/j/81848035288>
- (2) By Telephone: 1 253-215-8782, Meeting ID 818 4803 5288

To provide Public Comment:

Submit your written Public Comment before 3:00PM (day of meeting) to the Clerk of the Board at barbara.glass@bothellwa.gov.

1. Call to Order – 5:00 PM
2. Public Comment
3. Consent Agenda
 - a. Minutes from 21 September 2022 Meeting
 - b. Minutes from 12 October 2022 Special Meeting
 - c. Vouchers paid 23 September 2022 in the amount of \$13,917.75
 - d. Vouchers paid 30 September 2022 in the amount of \$3,240.00
 - e. Vouchers paid 25 October in the amount of \$29,438.50
 - f. Vouchers paid 3 November in the amount of \$104,491.77
4. Reports
 - a. Northshore Senior Center Brief, Nathan Phillips NSC CEO
 - b. Capital Repairs Update, Christine Scotton
5. Discussion Items
 - a. Consideration of Minute Order MO-22-12, Receiving the Q3 2022 Financial Report
 - b. Consideration of Minute Order MO-22-13, Approving the 2023 Capital Repairs Plan
 - c. Consideration of Minute Order MO-22-14, Setting the 2023 Regular Levy Rate and Adopting the 2023 Budget
6. Future Meetings
7. Adjourn

PRELIMINARY AGENDA: The preceding is a preliminary agenda of the Northshore Park and Recreation Service Area Board. Other items may be added and action taken on matters which do not appear above. For additional information, please contact: Barbara Glass at barbara.glass@bothellwa.gov.

SPECIAL ACCOMMODATIONS: The Northshore Parks and Recreation Service Area strives to provide accessible meetings for people with disabilities. If special accommodations are required, please contact Barbara Glass at (425) 419-6426 at least three days prior to the meeting.



**NPRSA Board
Agenda Bill**
Consent Item # 3A

TO: Chair Best-Campbell and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Barbara Glass, NPRSA Board Clerk

DATE: 16 November 2022

SUBJECT: Minutes from 21 September 2022

ITEM CONSIDERATION: This item asks the Board to approve minutes from the NPRSA Board meeting held on 21 September 2022.

FISCAL IMPACTS: This item does not have any direct fiscal impact.

ATTACHMENTS: Att-1. Minutes from 21 September 2022

RECOMMENDED ACTION: Move to approve the NPRSA Board Minutes from 21 September 2022.

Board Meeting Minutes 21 September 2022

Present:

Board Chair Rachel Best-Campbell
Vice Chair James McNeal
Board Member Joe Marshall
Board Member Jeanne Zornes (arrived 7:21 PM)

Board Clerk Barbara Glass
NPRSA Executive Director Becky Range
NPRSA Program Manager Christine Scotton
NSC CEO Nathan Phillips

Robby Paige
Suzanne Greathouse

Absent:

Board Members Sarah Perry, Rod Dembowski, and Jared Mead

1. Call to Order

The meeting start was delayed due to lack of quorum. Board Chair Rachel Best-Campbell opened a study session at 7:03 PM to allow the board to receive reports. Board Clerk Barbara Glass requested adding an item to the agenda.

2. Public Comment

No public comment was received.

4. Reports

A. NPRSA Capital Repairs Update -- Christine Scotton

Christine Scotton presented the item and entertained Board comments and questions. The Board directed NPRSA Staff to request quotes to (1) replace the existing handrails on the pedestrian bridge with a new system and (2) remove the existing handrail and replace it with a temporary system, then sandblast and powder coat the system remotely and re-install it.

B. Pedestrian Bridge Repair Project Closeout -- Christine Scotton

Christine Scotton presented the item and entertained Board comments and questions.

C. Youth Sports Center Study Report -- Rod Dembowski, James McNeal, and Joe Marshall

James McNeal and Joe Marshall presented the item and entertained Board comments and questions.

D. Northshore Senior Center Brief -- Nathan Phillips, NSC

Nathan Phillips presented the item and entertained Board comments and questions.

3. Consent Agenda

- A. Minutes from the 18 May 2022 Meeting
- B. Minutes from the 20 July 2022 Meeting
- C. Vouchers signed by the Auditing Officer for invoices paid on 16 July 2022 in the amount of \$7,540.00
- D. Vouchers signed by the Auditing Officer for invoices paid on 18 July 2022 in the amount of \$21,043.00
- E. Vouchers signed by the Auditing Officer for invoices paid on 9 September 2022 in the amount of \$8,691.37

Jeanne Zornes moved approval of the consent agenda. James McNeal second. The motion passed 4-0 with Board Members Sarah Perry, Rod Dembowski, and Jared Mead absent.

5. Discussion Items

- A. Consideration of Minute Order MO-22-09 Approving Re-Permitting of a Residential Unit in the Northshore Senior Center – Nathan Phillips, NSC

Nathan Phillips presented the item and entertained Board comments and questions. Discussion ensued. The Board directed the NSC to investigate options that would allow renovations and repurposing of the residential unit without permanently permitting it as commercial space. Jeanne Zornes moved an amended motion allowing the NSC to investigate a special use permit for the residential unit in the Northshore Senior Center. James McNeal second. The motion amended passed 4-0 with Board Members Sarah Perry, Rod Dembowski, and Jared Mead absent.

- B. Consideration of Minute Order MO-22-11 Approving HVAC Replacement at the Health and Wellness Center

Christine Scotton presented the item and entertained Board comments and questions. Discussion ensued. Chair Rachel Best-Campbell entertained an amended motion to approve HVAC Permitting at the Health and Wellness Center. Jeanne Zornes moved. James McNeal second. The amended motion passed 4-0 with Board Members Sarah Perry, Rod Dembowski, and Jared Mead absent.

- C. Consideration of Minute Order MO-22-10 Approving “Tier+” Capital Repairs Projects

Christine Scotton presented the item and entertained Board comments and questions. Discussion ensued. Jeanne Zornes moved approval. The motion passed 3-1 with James McNeal dissenting and Board Members Sarah Perry, Rod Dembowski, and Jared Mead absent.

- D. Consideration of Resolution R-22-02 Requesting an Interfund Loan from King County

Christine Scotton presented the item and entertained Board comments and questions. Discussion ensued. Board Chair entertained an amended motion to approve requesting an interfund loan from King County subject to approval by the NPRSA Board. James McNeal moved. The amended motion passed 4-0 with Board Members Sarah Perry, Rod Dembowski, and Jared Mead absent.

6. Future Meetings

A future meeting will be held on 16 November 2022.

Christine Scotton reported that she may not be able to process the loan application with the contingent approval given by the Board. James McNeal moved to call the previous question on the King County loan. Jeanne Zornes second. The motion passed 4-0 with Board Members Sarah Perry, Rod Dembowski, and Jared Mead absent. Discussion ensued. Chair Rachel Best-Campbell entertained a motion to amend the motion to allow NPRSA staff to move forward with the application process provided that the application is non-binding. Discussion ensued. Chair Rachel Best-Campbell entertained a motion to amend the amended motion to defer decision and confer a special meeting to discuss the application with the remaining Board Members. James McNeal moved the amended motion and the amendment to the amended motion. Jeanne Zornes second. The motion passed 4-0 with Board Members Sarah Perry, Rod Dembowski, and Jared Mead absent.

7. Adjourn

The meeting was adjourned at 9:52 PM.



**NPRSA Board
Agenda Bill**
Consent Item # 3B

TO: Chair Best-Campbell and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Barbara Glass, NPRSA Board Clerk

DATE: 16 November 2022

SUBJECT: Minutes from 12 October 2022

ITEM CONSIDERATION: | This item asks the Board to approve minutes from the Special NPRSA Board meeting held on 12 October 2022.

FISCAL IMPACTS: | This item does not have any direct fiscal impact.

ATTACHMENTS: | Att-1. Minutes from 12 October 2022

RECOMMENDED ACTION: | Move to approve the NPRSA Board Minutes from 12 October 2022.

Board Meeting Minutes
12 October 2022

Present

Board Chair Rachel Best-Campbell

Vice Chair James McNeal

Board Members Jeanne Zornes, Debra Srebnik, Sarah Perry, and Rod Dembowski

Board Clerk Barbara Glass

NPRSA Executive Director Becky Range

NPRSA Program Manager Christine Scotton

NSC CEO Nathan Phillips

Absent

Board Member Jared Mead

1. Call to Order

Board Chair Best-Campbell called the meeting to order at 5:05 PM.

2. Public Comment

No public comment was received.

3. Discussion Items

A. Consideration of Resolution R-22-02, *Requesting an Interfund Loan from King County*

Christine Scotton presented the item and entertained Board comments and questions. Vice Chair McNeal moved to pass the Resolution and authorize Staff to submit and present an application to the King County Executive Finance Committee for a two-year interfund loan in the amount of one million dollars. Board Member Zornes second. The motion passed 6-0 with Jared Mead absent.

4. Future Meetings

A future meeting will be held on 16 November 2022.

5. Adjourn

The meeting was adjourned at 5:40 PM.



TO: Board Chair Rachel Best-Campbell and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Christine Scotton, Program Manager

DATE: 16 November 2022

SUBJECT: Vouchers from 23 September in the amount of \$13,917.75.

ITEM CONSIDERATION: | This item asks the Board to approve vouchers signed by the Auditing Officer for invoices paid on 23 September in the amount of \$13,917.75. Please note that the attachment for this item is at the end of the agenda packet.

FISCAL IMPACTS: | These items are budgeted in the 2022 adopted budget.

ATTACHMENTS: | Att-1. Voucher Packet in the amount of \$13,917.75 dated 23 September

RECOMMENDED ACTION: | Move to approve vouchers for expenses invoiced on 20 September 2022 in the amount of \$13,917.75.



TO: Board Chair Rachel Best-Campbell and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Christine Scotton, Program Manager

DATE: 16 November 2022

SUBJECT: Vouchers from 30 September in the amount of \$3,240.00.

ITEM CONSIDERATION: This item asks the Board to approve vouchers signed by the Auditing Officer for invoices paid on 30 September in the amount of \$3,240.00. Please note that the attachment for this item is at the end of the agenda packet.

FISCAL IMPACTS: These items are budgeted in the 2022 adopted budget.

ATTACHMENTS: Att-1. Voucher Packet in the amount of \$3,240.00 dated 30 September

RECOMMENDED ACTION: Move to approve vouchers for expenses invoiced on 27 September 2022 in the amount of \$3,240.00.



TO: Board Chair Rachel Best-Campbell and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Christine Scotton, Program Manager

DATE: 16 November 2022

SUBJECT: Vouchers from 25 October in the amount of \$29,438.50

ITEM CONSIDERATION: This item asks the Board to approve vouchers signed by the Auditing Officer for invoices paid on 25 October in the amount of \$29,438.50. Please note that the attachment for this item is at the end of the agenda packet.

FISCAL IMPACTS: These items are budgeted in the 2022 adopted budget.

ATTACHMENTS: Att-1. Voucher Packet in the amount of \$29,438.50 dated 25 October

RECOMMENDED ACTION: Move to approve vouchers for expenses between 19 October 2022 and 20 October 2022 in the amount of \$29,438.50.



TO: Board Chair Rachel Best-Campbell and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Christine Scotton, Program Manager

DATE: 16 November 2022

SUBJECT: Vouchers from 3 November in the amount of \$104,491.77

ITEM CONSIDERATION: This item asks the Board to approve vouchers signed by the Auditing Officer for invoices paid on 3 November in the amount of \$104,491.77. Please note that the attachment for this item is at the end of the agenda packet.

FISCAL IMPACTS: These items are budgeted in the 2022 adopted budget.

ATTACHMENTS: Att-1. Voucher Packet in the amount of \$104,491.77 dated 3 November

RECOMMENDED ACTION: Move to approve vouchers for expenses between 10 October 2022 and 25 October 2022 in the amount of \$104,491.77.



TO: Chair Best-Campbell and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Christine Scotton, Program Manager (Presenter)

DATE: 16 November 2022

SUBJECT: Consideration of Minute Order # MO-22-12
Receiving the Q3 2022 Financial Report

POLICY CONSIDERATION:	This item asks the Board to officially receive the Quarter 3 2022 Financial Report. This report reviews revenues and expenditures for July 2022 – September 2022.		
HISTORY	Date November 18, 2020	Action	NPRSA Board requests quarterly financial reports from NPRSA staff as a condition of budget approval
DISCUSSION:	<p>Every month, staff receive general ledger reports from the NPRSA’s fiscal agent, King County. Staff reviews the reports, cross-references them with accounts receivable and accounts payable, and updates the NPRSA’s own general ledger. The monthly reconciliations aggregate into the attached quarterly report. At the end of the year, the reports support the development of the Annual Financial Statement.</p> <p>Key highlights from the third Quarter of 2022 include:</p> <p><u>Revenues and Transfers</u></p> <ul style="list-style-type: none"> Property tax - received as expected in the Bond and General Funds. <p><u>Expenditures</u></p> <ul style="list-style-type: none"> Expenditures included roughly \$54,323 for capital repairs to the Northshore Senior Center and Health and Wellness Center out of a total expenditure of roughly \$55,427. 		

Cash Balances at the end of Quarter 3

- General Fund - \$1,843,616
- Bond Fund - \$171,168
- Department of Commerce Grant Capacity - \$399,948

FISCAL IMPACTS: | This item has no direct fiscal impact to the NPRSA.

ATTACHMENTS: | Att-1 Quarter 3 2022 Financial Report

RECOMMENDED ACTION: | Move to approve Minute Order # MO-22-12, Receiving the Q3 2022 Financial Report.



2022 Q3 Financial Report

This report reviews budgeted and actual revenues and expenditures for the NPRSA through 30 September 2022.

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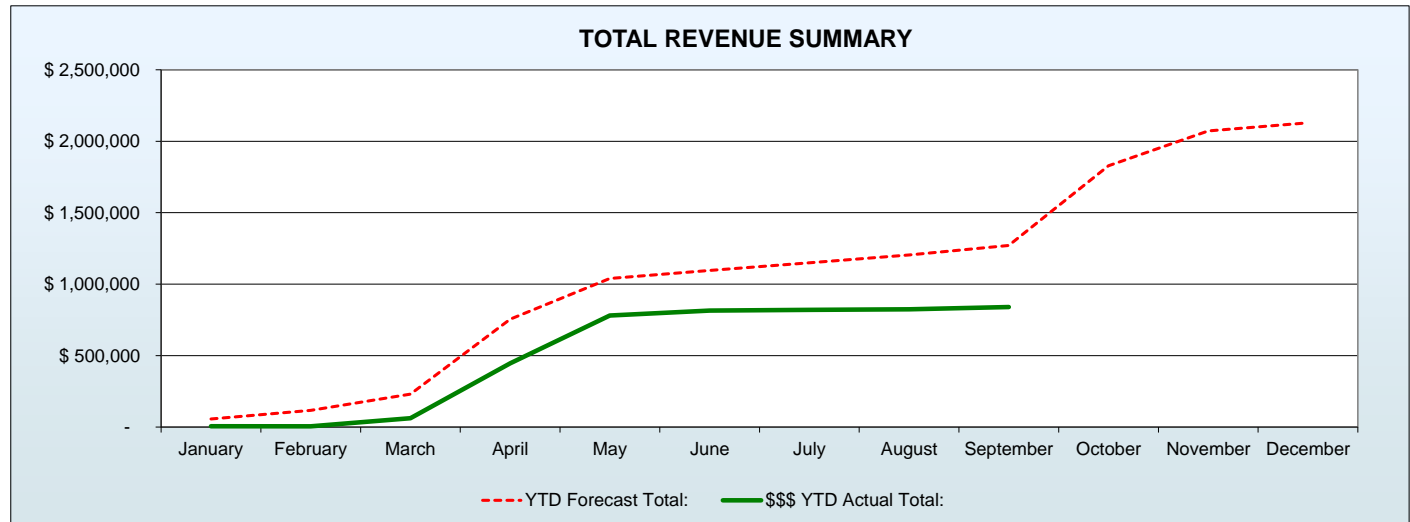
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NPRSA 2022 BUDGET AND ACTUALS

GENERAL FUND - FUND 001					
RESOURCES	2022 BUDGET	YEAR-TO-DATE	\$ DIFFERENCE	% OF BUDGET	
308 Beginning Balance	\$ 2,423,912	\$ 2,140,489	\$ (283,423)	88%	
REVENUES					
311 Property Taxes (Net)	\$ 1,550,000	\$ 842,461.56	\$ (707,538)	54%	
361 Miscellaneous	\$ -	\$ 10,911.94	\$ 10,912		
337 Intergovernmental	\$ 16,000	\$ -	\$ (16,000)	0%	
Grant Reimbursements	\$ 399,948	\$ -	\$ (399,948)	0%	
397 Transfers In	\$ 155,000	\$ -	\$ (155,000)	0%	
Total Revenues	\$ 2,120,948	\$ 853,374	\$ (1,112,575)	40%	
Total Resources & Revenues	\$ 4,544,860	\$ 2,993,862	\$ (1,395,998)	66%	
EXPENDITURES	2022 BUDGET	YEAR-TO-DATE	\$ DIFFERENCE	% OF BUDGET	
576.41 Election Costs	\$ -	\$ -	\$ -		
511 Administrative Services	\$ 300,000	\$ 97,018	\$ (202,982)	32%	
514 State Audit	\$ -	\$ 6,887	\$ 6,887		
519 Insurance	\$ 3,300	\$ 5,645	\$ 2,345	171%	
519 Advertising	\$ 1,000	\$ 368	\$ (632)	37%	
576.1 Miscellaneous	\$ 1,000	\$ 18,303	\$ 17,303	1830%	
576.6 Capital Outlay	\$ 3,510,000	\$ 1,022,026	\$ (2,487,974)	29%	
Total Expenditures	\$ 3,815,300	\$ 1,150,246	\$ (2,665,054)	30%	
RESERVES					
508 Undesignated Reserve	\$ -	\$ -	\$ -		
508 Contingency Reserve	\$ -	\$ -	\$ -		
508 Additional Reserve	\$ -	\$ -	\$ -		
508 Unreserved	\$ 729,560	\$ -	\$ -		
Ending Balance	\$ 729,560	\$ 1,843,616	\$ -	253%	

BOND FUND - FUND 200					
RESOURCES	2022 BUDGET	YEAR-TO-DATE	\$ DIFFERENCE	% OF BUDGET	
308 Beginning Balance	\$ 155,000	\$ 167,411	\$ 12,411	108%	
REVENUES					
311 Property Taxes (Net)	\$ -	\$ 2,834	\$ 2,834		
361 Miscellaneous	\$ -	\$ 924			
397 Transfers In	\$ -	\$ -	\$ -		
Total Revenues	\$ -	\$ 3,757	\$ 2,834		
Total Resources	\$ 155,000	\$ 171,168	\$ 15,245	110%	
EXPENDITURES	2022 BUDGET	YEAR-TO-DATE	\$ DIFFERENCE	% OF BUDGET	
591 GO Bonds Principal	\$ -	\$ -	\$ -		
592 GO Bonds Interest	\$ -	\$ -	\$ -		
593 Bond Admin Fees	\$ -	\$ -	\$ -		
597 Transfers Out	\$ 155,000	\$ -	\$ 155,000	0%	
Total Expenditures	\$ 155,000	\$ -	\$ -		
Ending Balance	\$ -	\$ 171,168	\$ 15,245		

TOTAL ANNUAL REVENUE

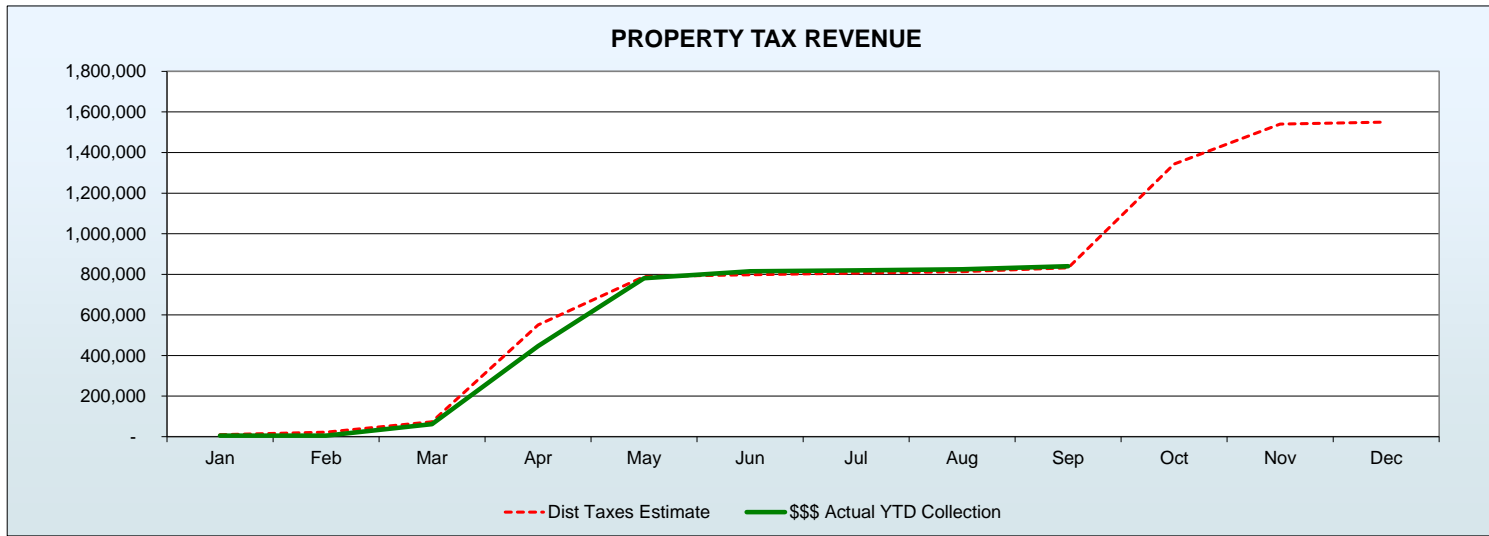


Cumulative Forecast	January	February	March	April	May	June	July	August	September	October	November	December
Property Tax	\$ 9,641	\$ 22,382	\$ 73,734	\$ 551,025	\$ 788,873	\$ 797,785	\$ 805,535	\$ 812,820	\$ 831,885	\$ 1,343,695	\$ 1,539,925	\$ 1,550,000
Intergovernmental	-	-	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
Miscellaneous	\$ 46,917	\$ 93,833	\$ 140,750	\$ 187,667	\$ 234,583	\$ 281,500	\$ 328,417	\$ 375,333	\$ 422,250	\$ 469,167	\$ 516,083	\$ 563,000
YTD Forecast Total:	\$ 56,558	\$ 116,215	\$ 230,484	\$ 754,692	\$ 1,039,456	\$ 1,095,285	\$ 1,149,952	\$ 1,204,153	\$ 1,270,135	\$ 1,828,862	\$ 2,072,008	\$ 2,129,000

Cumulative Actual	January	February	March	April	May	June	July	August	September	October	November	December
Property Tax	\$ 5,406	\$ 5,107	\$ 61,787	\$ 446,560	\$ 780,492	\$ 815,088	\$ 819,654	\$ 824,553	\$ 839,791			
Intergovernmental	-	-	-	-	-	-	-	-	-			
Miscellaneous	-	-	-	-	-	-	-	\$ 2	\$ 2			
\$\$\$ YTD Actual Total:	\$ 5,406	\$ 5,107	\$ 61,787	\$ 446,560	\$ 780,492	\$ 815,088	\$ 819,654	\$ 824,555	\$ 839,794			

Variance:	(51,151)	(111,108)	(168,697)	(308,132)	(258,964)	(280,197)	(330,297)	(379,598)	(430,341)			
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PROPERTY TAX REVENUE



BUDGET \$1,550,000

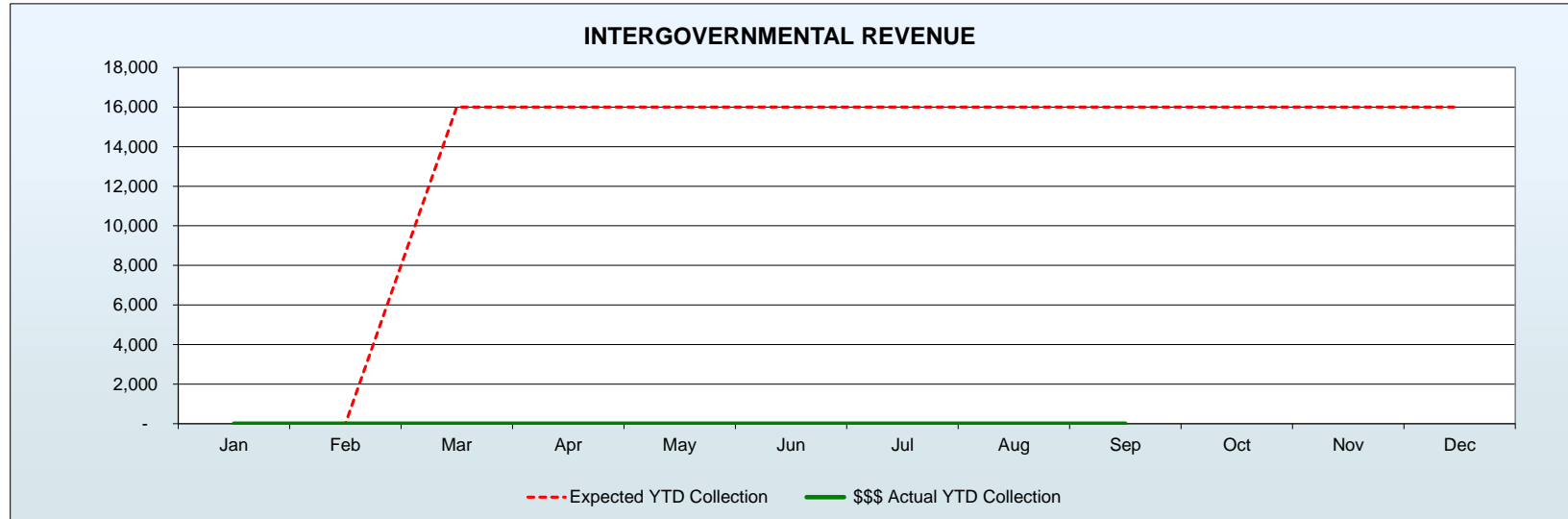
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Collection Pattern	0.622%	0.822%	3.313%	30.793%	15.345%	0.575%	0.500%	0.470%	1.230%	33.020%	12.660%	0.650%
Expected Monthly Collection	9,641	12,741	51,352	477,292	237,848	8,913	7,750	7,285	19,065	511,810	196,230	10,075
Expected YTD Collection	9,641	22,382	73,734	551,025	788,873	797,785	805,535	812,820	831,885	1,343,695	1,539,925	1,550,000

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actual Month Collection	\$ 5,406	\$ 5,107	\$ 56,680	\$ 384,773	\$ 333,932	\$ 34,596	\$ 4,567	\$ 4,899	\$ 15,238			
\$\$\$ Actual YTD Collection	\$ 5,406	\$ 5,107	\$ 61,787	\$ 446,560	\$ 780,492	\$ 815,088	\$ 819,654	\$ 824,553	\$ 839,791			

YTD Variance	(4,235)	(17,275)	(11,947)	(104,465)	(8,380)	\$ 17,303	\$ 14,119	\$ 11,733	\$ 7,906			
YTD Variance Ratio: Actual/Budget	56.1%	22.8%	83.8%	81.0%	98.9%	102.2%	101.8%	101.4%	101.0%			

INTERGOVERNMENTAL REVENUE

REPORT AS OF: **Thursday, October 13, 2022**



BUDGET \$16,000

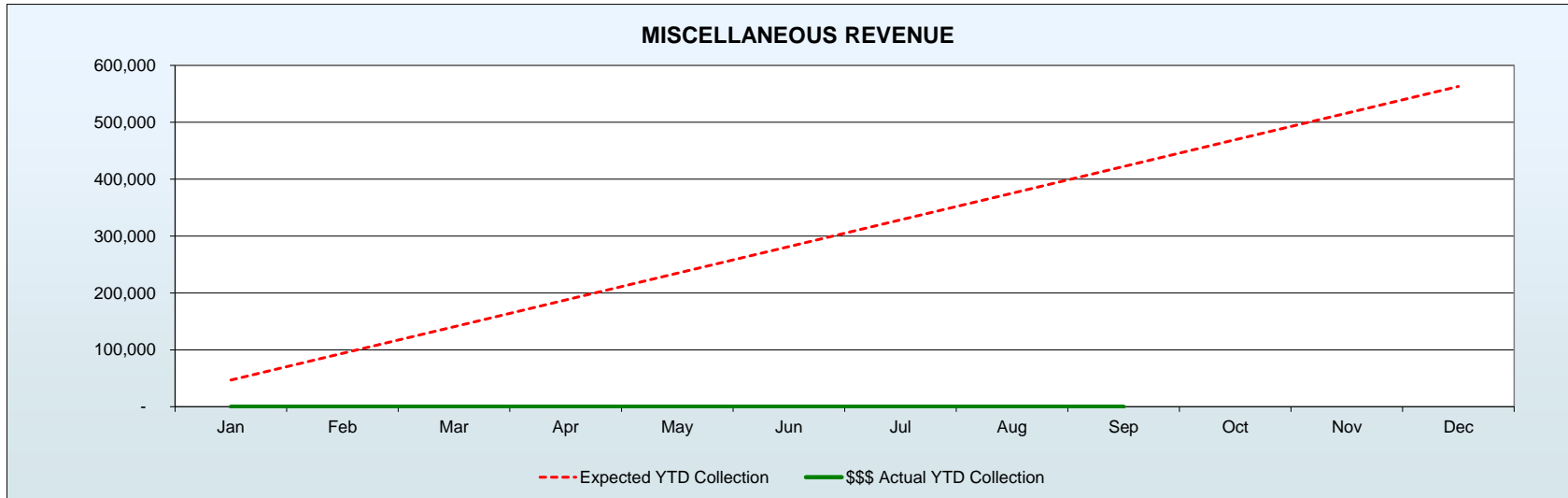
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Collection Pattern	0.000%	0.000%	100.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
Expected Monthly Collection	-	-	16,000	-	-	-	-	-	-	-	-	-
Expected YTD Collection	-	-	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000

\$\$\$ Actual Month Collection	-	-	-	-	-	-	-	-	-	-	-	-
\$\$\$ Actual YTD Collection	-	-	-	-	-	-	-	-	-	-	-	-

YTD Variance	-	-	(16,000)	(16,000)	(16,000)	(16,000)	(16,000)	(16,000)	(16,000)			
YTD Variance Ratio: Actual/Budget	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%			

MISCELLANEOUS REVENUE

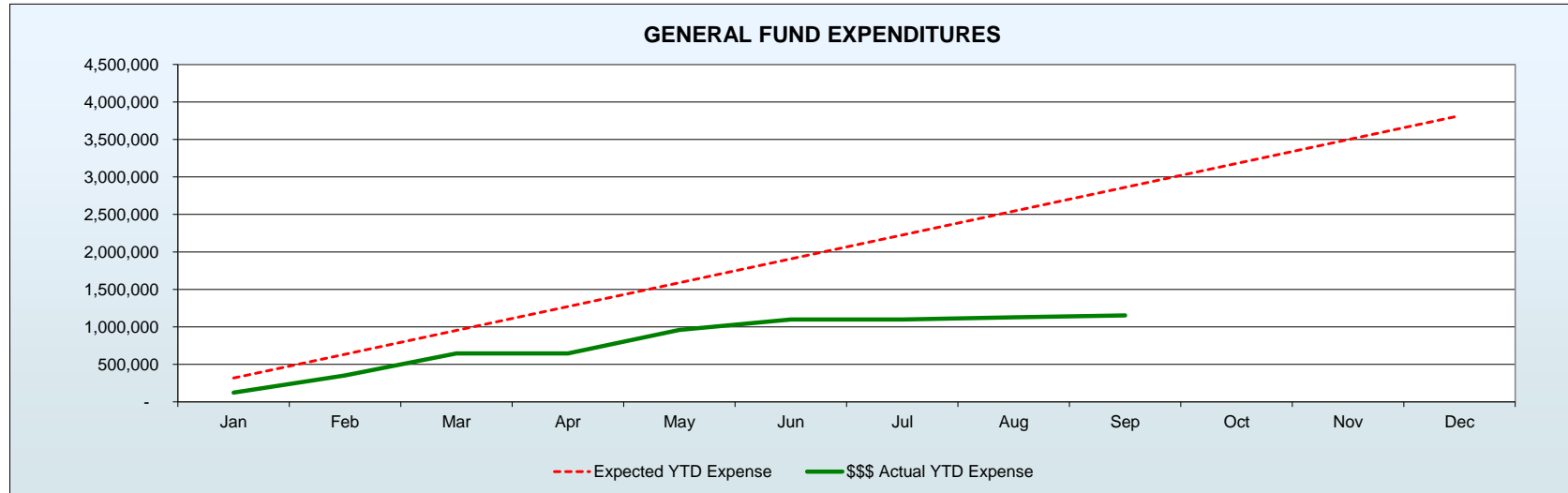
(Includes Investment Interest, Interfund Transfers, and Grants)



BUDGET \$ 570,948.00

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Collection Pattern	8.333%	8.333%	8.333%	8.333%	8.333%	8.333%	8.333%	8.333%	8.333%	8.333%	8.333%	8.333%
Expected Monthly Collection	46,917	46,917	46,917	46,917	46,917	46,917	46,917	46,917	46,917	46,917	46,917	46,917
Expected YTD Collection	46,917	93,833	140,750	187,667	234,583	281,500	328,417	375,333	422,250	469,167	516,083	563,000
\$\$\$ Actual Month Collection	-	-	-	-	-	-	-	2	-			
\$\$\$ Actual YTD Collection	-	-	-	-	-	-	-	2	2			
YTD Variance	(46,917)	(93,833)	(140,750)	(187,667)	(234,583)	(281,500)	(328,417)	(375,331)	(422,248)			

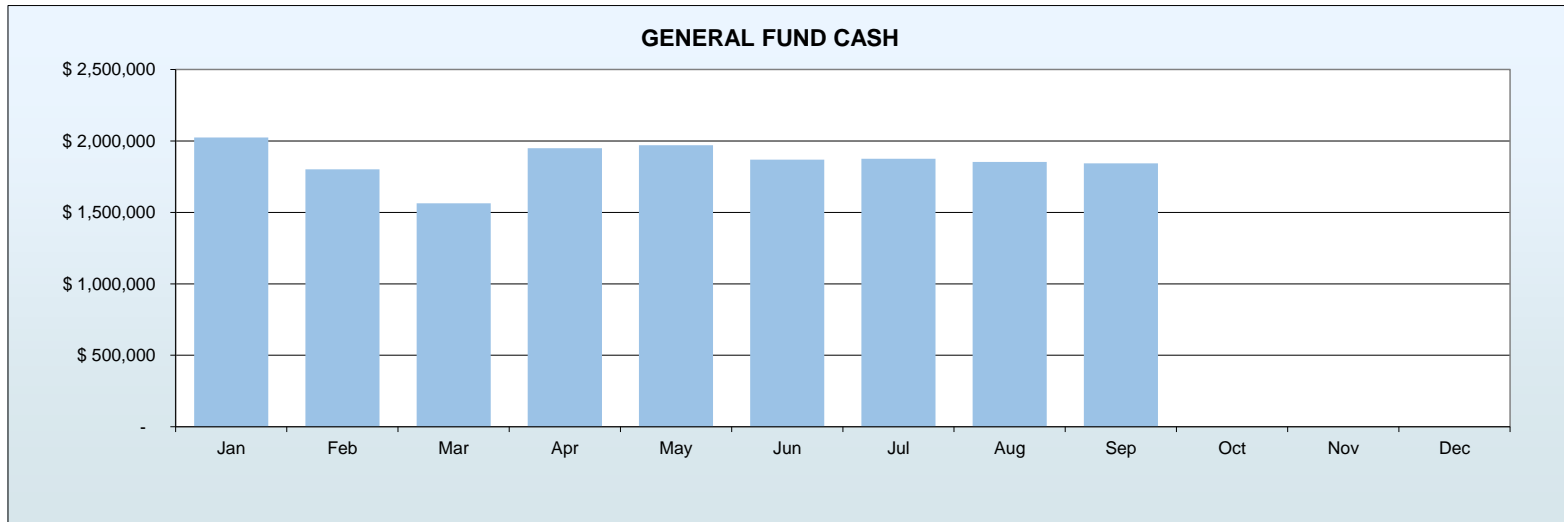
GENERAL FUND EXPENDITURES



GENERAL FUND BUDGET \$3,815,300

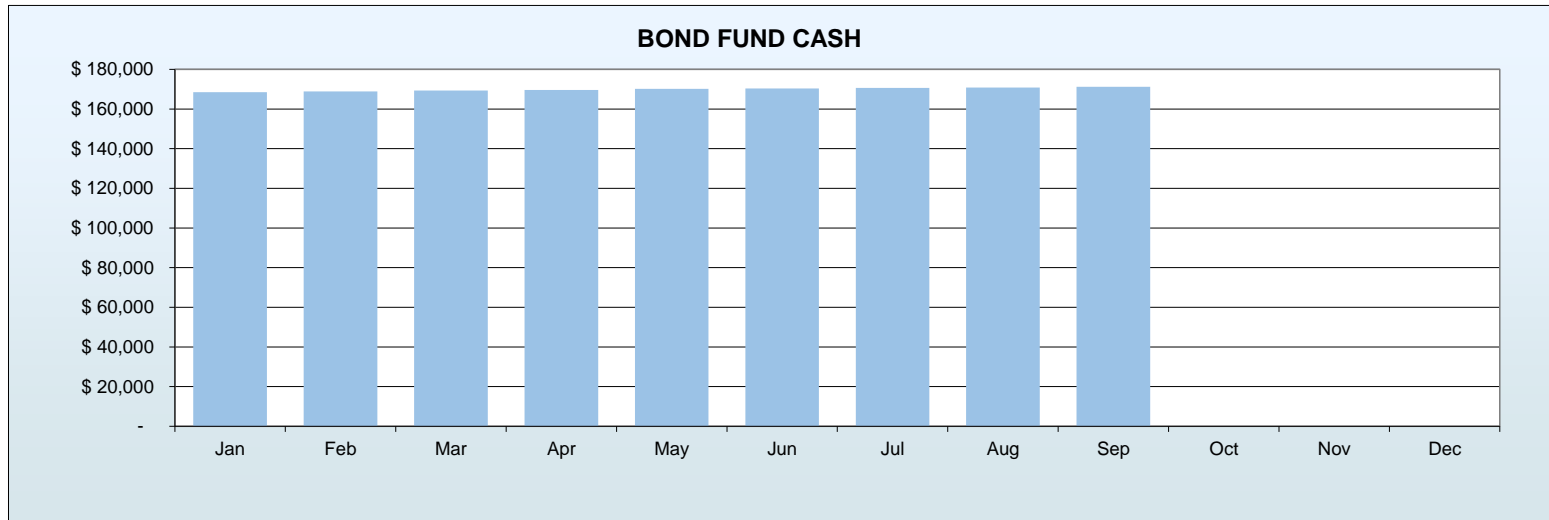
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Expected Monthly Expense	8.33%	8.33%	8.33%	8.33%	8.33%	8.33%	8.33%	8.33%	8.33%	8.33%	8.33%	8.33%
Expected YTD Expense	317,942	635,883	953,825	1,271,767	1,589,708	1,907,650	2,225,592	2,543,533	2,861,475	3,179,417	3,497,358	3,815,300
Monthly Variance	(194,652)	(89,218)	(23,608)	(317,533)	(4,516)	(180,569)	(317,508)	(288,994)	(291,896)			
\$\$\$ Actual Month Expense	123,290	228,724	294,334	409	313,426	137,373	434	28,947	26,046			
\$\$\$ Actual YTD Expense	123,290	352,014	646,348	646,756	960,182	1,097,555	1,097,989	1,126,937	1,152,982			
YTD Variance	\$ 194,652	\$ 283,870	\$ 307,477	\$ 625,010	\$ 629,526	\$ 810,095	\$ 1,127,603	\$ 1,416,597	\$ 1,708,493			
YTD Variance Ratio: Actual/Budget	0.0%	55.4%	67.8%	50.9%	60.4%	57.5%	49.3%	44.3%	40.3%			

GENERAL FUND CASH
Monthly Summary



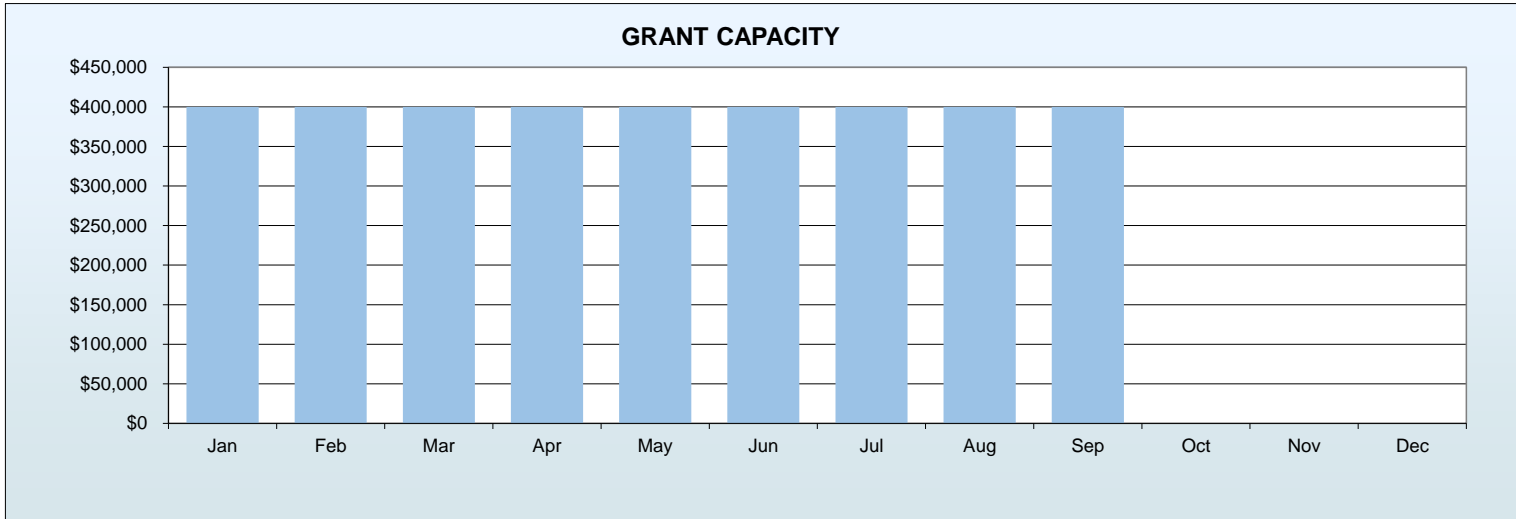
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Beginning Balance	\$ 2,140,489	\$ 2,023,587	\$ 1,800,851	\$ 1,563,986	\$ 1,949,113	\$ 1,970,462	\$ 1,869,046	\$ 1,874,873	\$ 1,852,564			
Revenues	\$ 6,388	\$ 5,988	\$ 57,469	\$ 385,536	\$ 334,775	\$ 35,957	\$ 6,260	\$ 6,638	\$ 17,098			
Expenditures	\$ 123,290	\$ 228,724	\$ 294,334	\$ 409	\$ 313,426	\$ 137,373	\$ 434	\$ 28,947	\$ 26,046			
Ending Balance	\$ 2,023,587	\$ 1,800,851	\$ 1,563,986	\$ 1,949,113	\$ 1,970,462	\$ 1,869,046	\$ 1,874,873	\$ 1,852,564	\$ 1,843,616			

BOND FUND CASH
Monthly Summary



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Beginning Balance	\$167,411.22	\$168,524.70	\$168,865.74	\$169,282.47	\$169,594.18	\$170,191.30	\$170,373.76	\$170,663.03	\$170,864.97			
Revenues	\$ 1,132	\$ 420	\$ 459	\$ 417	\$ 670	\$ 243	\$ 360	\$ 233	\$ 311	-	-	-
Expenditures	\$ 19	\$ 79	\$ 42	\$ 105	\$ 73	\$ 60	\$ 70	\$ 31	\$ 8	-	-	-
Ending Balance	\$ 168,525	\$ 168,866	\$ 169,282	\$ 169,594	\$ 170,191	\$ 170,374	\$ 170,663	\$ 170,865	\$ 171,168	-	-	-

**DEPARTMENT OF COMMERCE GRANT
Monthly Summary**



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Beginning Balance	\$399,948	\$399,948	\$399,948	\$399,948	\$399,948	\$399,948	\$399,948	\$399,948	\$399,948			
Expenditures												
Ending Balance	\$399,948	\$399,948	\$399,948	\$399,948	\$399,948	\$399,948	\$399,948	\$399,948	\$399,948			

Appendix: Monthly Revenues and Expenditures

General Fund	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Beginning Balance	\$ 2,140,488.70	\$ 2,023,586.92	\$ 1,800,850.59	\$ 1,563,986.30	\$ 1,949,113.09	\$ 1,970,461.56	\$ 1,869,046.01	\$ 1,874,872.59	\$ 1,852,563.56				\$ 2,140,488.70
Interfund Transfers In													\$ -
Intergovernmental													\$ -
Investment Interest Gross Earnings	\$ 981.71	\$ 880.75	\$ 789.56	\$ 762.69	\$ 842.18	\$ 1,361.58	\$ 1,693.81	\$ 1,737.69	\$ 1,859.79				\$ 10,909.76
Property Tax Revenues: Miscellaneous Receipts	\$ 3,237.46	\$ 909.60	\$ 8,603.27	\$ 24,327.83	\$ 253,209.99	\$ 29,594.99	\$ 1,970.65	\$ 935.10	\$ 2,124.75				\$ 324,913.64
Property Tax Revenues: Leasehold Excise Tax		\$ 4.70		\$ 1.25	\$ 3.20			\$ 3.67	\$ 0.70				\$ 13.52
Property Tax Revenues: Property Tax Clearing Current Year Credits		\$ 3,218.39	\$ 46,225.14	\$ 359,223.56	\$ 78,661.34	\$ 4,800.03	\$ 2,333.84	\$ 3,666.56	\$ 12,614.69				\$ 510,743.55
Property Tax Revenues: Property Tax Clearing Delinquent Credits	\$ 2,168.77	\$ 950.17	\$ 1,844.78	\$ 1,220.31	\$ 2,057.79	\$ 200.76	\$ 262.02	\$ 293.18	\$ 498.31				\$ 9,496.09
Property Tax Revenues: Ad Valorem Tax Refund Credits		\$ 24.17	\$ 6.70										\$ 30.87
Grant Reimbursements													\$ -
Other Revenues								\$ 2.18					\$ 2.18
Total Revenues	\$ 6,387.94	\$ 5,987.78	\$ 57,469.45	\$ 385,535.64	\$ 334,774.50	\$ 35,957.36	\$ 6,260.32	\$ 6,638.38	\$ 17,098.24				\$ 856,109.61
Property Tax Expenditures: Property Tax Clearing Current Year Debits		\$ 9.88	\$ 17.93	\$ 8.31	\$ 175.35	\$ 230.48	\$ 105.77	\$ 179.17	\$ 128.86				\$ 855.75
Property Tax Expenditures: Property Tax Clearing Delinquent Debits	\$ 8.85	\$ 15.98	\$ 14.12	\$ 0.04	\$ 15.03								\$ 54.02
Property Tax Expenditures: Ad Valorem Tax Refund Debits	\$ 65.96	\$ 229.37	\$ 180.11	\$ 345.24	\$ 325.53	\$ 274.30	\$ 269.98	\$ 127.35	\$ 8.50				\$ 1,826.34
Investment Fee Contra	\$ 37.31	\$ 35.92	\$ 30.96	\$ 29.74	\$ 27.62	\$ 32.48	\$ 32.58	\$ 31.82	\$ 31.46				\$ 289.89
Cash Management Services Fee	\$ 14.73	\$ 13.21	\$ 11.84	\$ 11.44	\$ 12.63	\$ 20.42	\$ 25.41	\$ 26.07	\$ 27.90				\$ 163.65
Capital Repairs	\$ 4,925.30	\$ 226,795.78	\$ 293,960.82		\$ 308,392.96	\$ 133,628.52		\$ 28,523.00	\$ 25,800.06				\$ 1,022,026.44
Administrative Services	\$ 97,017.85												\$ 97,017.85
D&O Insurance	\$ 5,645.00												\$ 5,645.00
State Audit		\$ 1,639.95	\$ 116.10		\$ 4,491.90	\$ 638.55							\$ 6,886.50
Advertising - Public Notices					\$ 258.68			\$ 60.00	\$ 49.06				\$ 367.74
Other Warranted Expenses	\$ 15,574.72				\$ 2,274.45								\$ 17,849.17
Total Expenditures	\$ 123,289.72	\$ 228,724.11	\$ 294,333.74	\$ 408.85	\$ 313,426.03	\$ 137,372.91	\$ 433.74	\$ 28,947.41	\$ 26,045.84				\$ 1,152,982.35
	\$ 2,023,586.92	\$ 1,800,850.59	\$ 1,563,986.30	\$ 1,949,113.09	\$ 1,970,461.56	\$ 1,869,046.01	\$ 1,874,872.59	\$ 1,852,563.56	\$ 1,843,615.96				\$ 1,843,615.96

Bond	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Beginning Balance	\$ 167,411.22	\$ 168,524.70	\$ 168,865.74	\$ 169,282.47	\$ 169,594.18	\$ 170,191.30	\$ 170,373.76	\$ 170,663.03	\$ 170,864.97				\$ 167,411.22
Property Tax Revenues: Miscellaneous Receipts	\$ 630.19	\$ 166.97	\$ 40.75	\$ 101.69	\$ 180.47	\$ 81.17	\$ 139.34	\$ 10.55	\$ 18.13				\$ 1,369.26
Property Tax Revenues: Property Tax Clearing Current Year Credits	\$ 428.54		\$ 1.27	\$ 0.96	\$ 0.01								\$ 430.78
Property Tax Revenues: Property Tax Clearing Delinquent Credits		\$ 178.20	\$ 349.44	\$ 240.69	\$ 404.41	\$ 40.83	\$ 74.93	\$ 64.14	\$ 121.78				\$ 1,474.42
Property Tax Revenues: Ad Valorem Tax Refund		\$ 4.86	\$ 1.34										\$ 6.20
Timber Tax Revenues													\$ -
Investment Interest Gross Earnings	\$ 73.64	\$ 69.92	\$ 65.91	\$ 73.54	\$ 84.79	\$ 120.84	\$ 145.37	\$ 158.01	\$ 171.28				\$ 963.30
Transfers In													\$ -
Other Revenues													\$ -
Total Revenues	\$ 1,132.37	\$ 419.95	\$ 458.71	\$ 416.88	\$ 669.68	\$ 242.84	\$ 359.64	\$ 232.70	\$ 311.19				\$ 4,243.96
Property Tax Expenditures: Property Tax Clearing Current Year Debits					\$ 0.27								\$ 0.27
Property Tax Expenditures: Property Tax Clearing Delinquent Debits	\$ 1.75		\$ 2.36	\$ 2.79	\$ 0.01								\$ 6.91
Property Tax Expenditures: Ad Valorem Tax Refund	\$ 13.24	\$ 75.01	\$ 36.05	\$ 98.41	\$ 68.50	\$ 55.42	\$ 65.39	\$ 25.50	\$ 2.21				\$ 439.73
Investment Fee Contra	\$ 2.80	\$ 2.85	\$ 2.58	\$ 2.87	\$ 2.78	\$ 2.88	\$ 2.80	\$ 2.89	\$ 2.90				\$ 25.35
Cash Management Services Fee	\$ 1.10	\$ 1.05	\$ 0.99	\$ 1.10	\$ 1.27	\$ 1.81	\$ 2.18	\$ 2.37	\$ 2.57				\$ 14.44
Transfers Out													\$ -
Bond Principal Expense													\$ -
Bond Interest Expenses													\$ -
Bond Admin Fees													\$ -
Total Expenditures	\$ 18.89	\$ 78.91	\$ 41.98	\$ 105.17	\$ 72.56	\$ 60.38	\$ 70.37	\$ 30.76	\$ 7.68				\$ 486.70
Ending Balance	\$ 168,524.70	\$ 168,865.74	\$ 169,282.47	\$ 169,594.18	\$ 170,191.30	\$ 170,373.76	\$ 170,663.03	\$ 170,864.97	\$ 171,168.48				\$ 171,168.48



TO: Chair Best-Campbell and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Christine Scotton, Program Manager (Presenter)

DATE: 16 November 2022

SUBJECT: Consideration of Minute Order MO-22-13
Approving the 2023 Capital Repairs Plan

POLICY CONSIDERATION: This item asks the NPRSA Board to consider approving the Capital Repairs Plan developed by Staff for 2023. The Capital Repairs Plan outlines the projects to be completed in the following year and guides Staff as they expend NPRSA funds to perform repairs.

DISCUSSION: Due to deferred maintenance, the NPRSA's facilities require significant repairs to major building components and systems. Because these systems are rapidly approaching the end of their useful lives, and because the NPRSA is halfway through its six-year Maintenance and Restoration Levy, NPRSA Staff recommend an extensive 2023 Capital Repairs Plan to address the most significant repairs:

Northshore Senior Center:

- Roof Replacement
- HVAC Replacement
- Building Envelope Repair

Health and Wellness and Adult Day Health Center:

- Roof Replacement
- HVAC Replacement
- Crawl Space Investigation

Pedestrian Bridge

- Railing Refurbishment/Replacement

Most of these items were approved as part of previous years' Capital Repairs Plans, but could not be completed as scheduled due to restrictions on the NPRSA's job-order contracting program. The 2022 Capital Repairs Plan included

all repairs to the Senior Center, all repairs to the Pedestrian Bridge, and Roof Replacement at the Health and Wellness Center. The HVAC replacement at the HWC was approved by the Board on 20 July 2022. The only item that has not previously been approved is an investigation of the HWC crawl space; while a sump pump replacement was previously approved as part of the 2021 Capital Repairs Plan, Staff propose a related but distinct project to determine the source of moisture in the crawl space and to confirm that there are no foundation issues prior to capital outlay at the facility.

While job-order contracting would have obviated the necessity of a public bidding process and in theory would have expedited work, job-order contracts cannot exceed \$500,000. After receiving preliminary quotes from its subcontractors, the NPRSA's job-order contractor determined that previously-approved major repair projects are ineligible for job-order contracting due to this cap. To proceed with the projects, it became necessary for NPRSA Staff to go through a public bidding process. In turn, this required the NPRSA's architect to prepare additional documentation that was not needed for a job-order contract. By the time that NPRSA Staff were alerted to the need for a public bid and the architect was able to prepare the bid package, it was too late to begin construction in 2022.

NPRSA Staff are currently in the process of bidding two projects: **Northshore Senior Center Building Upgrades**, which includes replacement of the roof and HVAC system and repairs to the building envelope, and **Health and Wellness Center Building Upgrades**, which includes replacement of the roof and HVAC system. Staff expect to complete the Pedestrian Bridge Handrail project through the job-order contracting program. If the plan is approved, the crawl space investigation will be conducted through the NPRSA's architect.

At its discretion, the Board may amend the proposed Capital Repairs plan by removing the crawl space investigation, which has not previously been approved, or by adding additional projects.

**FISCAL
IMPACTS:**

This item has no direct financial impact to the NPRSA.

**RECOMMENDED
ACTION:**

Move to approve the 2023 Capital Repairs Plan.



TO: Chair Best-Campbell and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Christine Scotton, Program Manager (Presenter)

DATE: 16 November 2022

SUBJECT: Consideration of Minute Order MO-22-14, Setting the 2023 Regular Levy Rate and Adopting the 2023 Budget

POLICY CONSIDERATION: This item asks the NPRSA Board to open a public hearing, consider public testimony, and consider passing two resolutions related to the 2023 NPRSA Budget.

Resolution R-22-03, A Resolution Adopting the 2023 Budget, fulfills the statutory requirement that the NPRSA adopt a balanced budget each year. The budget estimates revenues and expenditures and authorizes staff to expend NPRSA funds to complete the projects identified in the Board-approved Capital Repairs Plan and to support the administration of the NPRSA, and to make such other expenses and the Board may deem necessary over the course of the year.

Resolution R-22-04, A Resolution Setting the 2023 Property Tax Levy for King and Snohomish Counties, determines the rate of the regular tax levied on property within the boundaries of the NPRSA. This not only determines the amount of property tax revenue that the NPRSA will collect in 2023, but also affects the total revenues the NPRSA will receive in 2024 and 2025. As written, the Resolution increases the levy rate by 1% over the 2022 rate per State law.

DISCUSSION: **2023 Budget Priorities and Capital Repairs Plan**
Due to deferred maintenance, the NPRSA's facilities require significant repairs to major building components and systems. Because these systems are rapidly approaching the end of their useful lives, and because the NPRSA is halfway through its six-year Maintenance and Restoration Levy, NPRSA Staff have recommended an extensive 2023 Capital Repairs Plan to address the most significant repairs:

Northshore Senior Center:

- Roof Replacement
- HVAC Replacement
- Building Envelope Repair

Health and Wellness and Adult Day Health Center:

- Roof Replacement
- HVAC Replacement
- Crawl Space Investigation

Pedestrian Bridge

- Railing Refurbishment/Replacement

As the total capital outlay for these projects is expected to exceed beginning reserves and projected revenues for Q1-Q2 2023, the NPRSA has secured a two-year \$1,000,000 interfund loan from King County to mitigate cashflow issues in Q3. This loan functions as a line of credit in that no monies are deposited into the NPRSA's General Fund, the NPRSA is not obligated to draw on the loan, and no interest is incurred unless the NPRSA expends the entire \$1,000,000.

2023 NPRSA Budget Overview

The NPRSA's budget includes revenues and expenditures for the General Fund, the Bond Fund, and the King County Interfund Loan.

The **General Fund** is the primary operating fund of the NPRSA. Deposits into the General Fund, including revenues from the Maintenance and Restoration Levy, are the source of most of the NPRSA's income, and most of the NPRSA's transactions are expended from the general fund.

Projected General Fund revenues total \$1,581,500:

1. Property Taxes – Revenue from the Maintenance and Restoration Levy is projected to be \$1,565,500, including all allowable increases to the levy rate and levies on new construction and refunds. This is a 1% increase over revenues in 2022, which totaled approximately \$1,550,000.
2. Member Agency Contributions – Per the active ILA, member agencies contribute a combined \$16,000 per year to support administration of the NPRSA.
3. Investment Interest – While the precise amount of investment interest fluctuates based on the fund balance and King County's investment rate

and rate of return, revenue is budgeted at \$10,000. This is comparable to the investment revenue in Q1-Q3 of 2022.

Projected expenditures total \$3,285,200. This is in excess of projected 2023 revenues, but less than combined revenues and beginning reserves. Expenses include:

1. Insurance (\$5,000) – Insurance coverage for the NPRSA Board and its officers.
2. Professional Services (\$250,000) – the cost of the staff and services provided to the NRPSA per its agreement with the City of Bothell. This amount represents less than 10% of total expenditures.
3. Miscellaneous Fees (\$1,000) – the cost of postage, office supplies, website maintenance, and the annual MRSC Small Works Roster membership fee.
4. Advertising (\$1,000) – fees for posing public hearing notices or public bid advertisements.
5. Capital Outlay (\$3,028,200) – the cost of implementing the 2023 Capital Repairs Plan based on estimates by the architect and contractors responsible for designing and completing the repairs, exclusive of amounts that will be paid from the NPRSA’s other funds.

The **Bond Fund** was created when the NPRSA issued bonds to build the Health and Wellness Center. These bonds were issued in 2001, refinanced in 2010, and matured in December 2021. As monies in the fund accrued interest over the bond term, there is a remaining balance of approximately \$175,000. Per advice from the City of Bothell Attorney, the NPRSA should only expend these funds on capital repairs at the Health and Wellness Center. Invoices received in 2023 for capital outlay at the HWC will be preferentially paid out of this fund until it is depleted, at which point the fund will be closed.

Projected Bond Fund revenues include approximately \$300 in investment interest in Q1.

Projected expenditures include \$171,800 of capital outlay for the Health and Wellness Center.

The **King County Interfund Loan** will be available from 1 January 2023 to 31 December 2024, at which point any monies the NPRSA has borrowed must be repaid in full. Invoices will only be paid out of this fund when there are insufficient monies in the General Fund to cover the expenditure.

There are no projected Interfund Loan revenues in 2023.

Projected expenditures include \$600,000 of capital outlay.

2023 Levy Rate Overview

The NPRSA must set an annual levy amount by resolution to receive property tax revenue each year. State law allows regular property tax levies to annually increase by one percent or the rate of inflation by implicit price deflator (whichever is lower), plus the value of any new construction or other voter-approved property tax levies. If the rate of inflation is lower than one percent, the Board must pass an additional resolution citing substantial need to increase the levy rate by the full one percent. This has only happened three times since 2007.

On 5 November 2019, voters of the NPRSA approved a six-year Maintenance and Restoration Levy at a rate of \$0.04 per \$1,000 of assessed value to support capital repairs to NPRSA facilities. Based on the 2020 assessed valuation from King and Snohomish Counties, the Board set the 2020 levy amount to total \$1,490,006. This means that the owner of a property assessed at \$600,000 would be taxed around \$28.87 annually.

For both 2021 and 2022, the NPRSA Board voted to increase the levy rate to help cover its expenses, after it had become apparent that the 2018 Facilities Condition Assessment used to determine the necessary capital outlay for building repairs (and the initial levy rate) drastically underestimated the cost of projects. Currently, the owner of a property assessed at \$600,000 is taxed around \$28.93 annually.

The rate of inflation for taxes due in 2023 is 6.475%, well above the allowable 1% increase. However, the Board must still pass a resolution setting the new total levy amount and levy rate.

Property Tax Levy Revenue Policy Options

The Board has two policy options for how to set the 2023 property tax levy:

1. Do not increase the levy and bank the capacity.

The Board has the option to forego any allowable increases to the levy amount. Instead, the Board may reserve (“bank”) that capacity to levy during another year. For example, the Board may choose to bank the allowable increase for 2023 and instead apply it to the levy amount for a future year in addition to the allowable increase for that year (totaling up

to a 102% increase). The levy rate would remain the same as in 2022, so the owner of a property assessed at \$600,000 would be taxed around \$28.93 in 2023. Revenue would still increase slightly from 2022 due to taxes levied on new construction, but these numbers are not yet available.

2. Increase the levy amount by one percent.

Many local governments rely on the allowable one percent increase to the levy rates due to the impact of inflation on their own expenses. It would not be unusual for the NPRSA to make such an increase. With the increase, the owner of a property assessed at \$600,000 would be taxed around \$28.96 in 2023. This would increase revenue by approximately \$15,500. The revenue will increase slightly more due to taxes levied on new construction, but these numbers are not yet available.

Potential Impacts to NPRSA Revenues

The levy amount for 2023 impacts the amount of levy revenue the NPRSA may collect in future years due to the compounding effect of annual percentage increases. While the difference may not materially impact the ability of the NPRSA to complete its 2023 capital repairs plan, it may restrict future expenditures in 2024-2025 and will impact capital reserves for any expenditures after the levy expires.

FISCAL IMPACTS: Total revenues are expected to be \$1,581,800 in 2023 and total expenditures are expected to be \$4,057,000 in 2023, with an ending General Fund balance of \$506,300 and remaining King County Interfund Loan capacity of \$400,000.

ATTACHMENTS: Att-1 2023 NPRSA Budget
Att-2 Resolution R-22-03, Adopting the 2023 Budget
Att-3 Resolution R-22-04, Setting the 2023 Property Tax Levy for King and Snohomish Counties

RECOMMENDED ACTION:

1. Open a public hearing.
2. Consider public testimony.
3. Move to approve Resolution R-22-03, Approving the 2023 Budget, and Resolution R-22-04, Setting the 2023 Regular Levy Rate.



2023 Annual Budget

REVENUE AND EXPENDITURE SUMMARY BY FUND

NPRSA 2023 Annual Budget

The chart below shows the NPRSA Estimated Budget across all funds. The following pages show budget detail by fund.

	General Fund	Bond Fund	King County Interfund Loan	Total
Beginning Balance	2,210,000	171,500	1,000,000	3,381,500
Revenues	1,581,500	300	-	1,581,800
Expenditures	3,285,200	171,800	600,000	4,057,000
Ending Balance	506,300	-	400,000	906,300

GENERAL FUND 100: This fund is the primary operating fund of the NPRSA. It accounts for financial resources except those required, or elected, to be accounted for in another fund.

Revenues: Per the ILA founding the NPRSA, funding of \$16,000 is to be collected from member agencies. Based on current census data, member agencies are to fund the Northshore Parks and Recreation Service Area as follows:

King County:	27%	\$4,320
Snohomish County:	18%	\$2,880
City of Bothell:	29%	\$4,640
City of Kenmore:	17%	\$2,720
City of Woodinville:	9%	\$1,440
Total:	100%	\$16,000

Expenditures: Independent contractors are to be paid to tend to the regular business of this organization. Costs of a three-year audit are to be paid to an outside auditing firm every third year. An accountability review is to be conducted each year. Monies for unplanned or unexpected expenses should be set aside each year.

General Fund 100 – Revenues and Resources					
		2021 Final	2022 Budget	Thru 9/30/22	2023 Budget
308.10	Beginning Reserved	-	-	-	-
308.80	Beginning Unreserved	1,130,217	2,423,912	2,140,489	2,210,000
Revenue	311.10 Property Taxes (Net)	1,506,801	1,550,000	842,463	1,565,500
	337.19 Intergovernmental	16,000	16,000	-	16,000
	337.19 Grant Reimbursements	90,052	399,948	-	-
	361.11 Investment Interest (Net)	10,232	8,000	10,456	10,000
	397.00 Transfers In	183	155,000	-	-
	Total Revenues	1,623,279	2,008,948	852,919	1,581,500
	Total Resources	2,753,496	4,552,860	2,993,408	3,791,500

General Fund 100 - Expenditures					
		2021 Final	2022 Budget	Thru 9/30/22	2023 Budget
519.00	Insurance	3,866	3,300	5,645	5,000
576.10	Legal Fees	293	10,000	-	10,000
576.10	State Audit	-	-	6,887	-
576.10	Other Admin	-	-	-	-
576.10	Miscellaneous	29	1,000	830	1,000
576.41	Election Costs	-	-	-	-
576.41	Professional Services	147,500	300,000	97,018	250,000
576.60	Capital Outlay				
	Water Heater Replacement	70,191	-	7,799	-
	HVAC and BAS	95,800	-	-	-
	Pedestrian Bridge Repairs	54,579	900,000	811,055	-
	Pedestrian Bridge Handrails	-	-	-	250,000
	HWC Grease Trap	5,050	100,000	6,292	-
	HWC Bioswale Repair	6,374	60,000	317	-
	Ionization Filters & Concrete Repair	60,639	-	-	-
	NSC Bathroom Repairs	64,943	-	310	-
	Carpet Replacement		250,000	117,176	-
	NSC Building Upgrades	72,549	1,900,000	52,793	1,750,000
	HWC Crawl Space Investigation	3,295	-	-	30,000
	HWC Building Upgrades	4,125	300,000	7,978	978,200
	Tenant Reimbursements and Other	16,806	-	31,839	20,000
576.90	Advertising	56	1,000	287	1,000
	Total Expenditures	614,287	3,825,300	1,146,226	3,285,200
508.10	Undesignated Reserve	-	-	-	-
508.10	Contingency Reserve	-	-	-	-
508.10	Additional Reserve	-	-	-	-
508.80	Unreserved	2,139,197	737,560	1,847,182	506,300
TOTAL	Ending Balance	2,139,197	737,560	1,847,182	506,300

Bond Fund 200: The Bond Fund accounts for the accumulation of resources to pay principal, interest, and related costs on general long-term debt. With all bonds repaid and levied taxes collected, the NPRSA will close the fund in 2023.

Revenues: The NPRSA has historically levied property taxes to cover the principal and interest on the bonds.

Expenditures: The remaining balance is the result of accrued interest over the term of the 2001 bonds, which were issued to finance construction of the Health and Wellness Center. These monies will be used exclusively for capital repairs to the building.

Bond Fund 200 – Revenues and Resources					
		2021 Final	2022 Budget	Thru 9/30/22	2023 Budget
308.80	Beginning Balance	166,348	155,000	167,411	171,500
Revenue 311.10	Property Taxes	295,257	-	2,834	-
361.11	Investment Interest	1,760	-	924	300
	Total Revenues	297,017	-	3,758	-
	Total Resources	463,365	155,000	171,169	171,800

Bond Fund 200 - Expenditures					
		2021 Final	2022 Budget	Thru 9/30/22	2023 Budget
576.60	Capital Outlay				
	HWC Building Upgrades				171,800
591.76	GO Bonds Principal	285,000	-	-	-
592.76	GO Bonds Interest	11,400	-	-	-
593.76	Bond Admin Fees	127	-	-	-
597.00	Interfund Transfers Out	-	155,000	-	-
	Total Expenditures	296,527	155,000	-	171,800
508.80	Ending Balance	166,839	-	171,169	-

King County Interfund Loan 400: This fund provides a contingency to mitigate anticipated cashflow issues in Q3 2023. This line of credit is available for 2023-2024 and must be repaid in full by 31 December 2024.

Revenues: The line of credit is repaid through interfund transfers from the NPRSA’s General Fund.

Expenditures: The line of credit will be used to finance capital repairs in excess of available monies in the General Fund and Bond Fund.

King County Interfund Loan 400 – Revenues and Resources					
		2021 Final	2022 Budget	Thru 9/30/22	2023 Budget
308.80	Beginning Balance	-	-	-	1,000,000
Revenue 397.00	Transfers In	-	-	-	-
	Total Revenues	-	-	-	-
	Total Resources	-	-	-	1,000,000

King County Interfund Loan 400 - Expenditures					
		2021 Final	2022 Budget	Thru 9/30/22	2023 Budget
576.60	Capital Outlay				600,000
	Total Expenditures	-	-	-	600,000
508.80	Ending Balance	-	-	-	400,000



10201 E. RIVERSIDE DRIVE
BOTHELL, WASHINGTON 98011

**RESOLUTION # R-22-03
A RESOLUTION ADOPTING THE 2023
BUDGET**

WHEREAS, State law, RCW 36.68.530 provides for the annual adoption of the Northshore Park and Recreation Service Area's (NPRSA) budget; and

WHEREAS, The Governing Board of the NPRSA has met and considered the financial requirements for all funds of the NPRSA including General, Bond, and Construction Funds for the year 2023; and

WHEREAS, The Governing Board held a public hearing on the 2023 budget and considered the proposed budget, making changes where appropriate.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF THE NORTHSORE PARK AND RECREATION SERVICE AREA, WASHINGTON THAT:

The 2023 budget is hereby adopted as submitted and attached hereto.

ADOPTED AT A MEETING OF THE NPRSA BOARD THIS 16th DAY OF NOVEMBER 2022.



10201 E. RIVERSIDE DRIVE
BOTHELL, WASHINGTON 98010

RESOLUTION # R-22-04

A RESOLUTION SETTING THE 2023 PROPERTY TAX LEVY FOR KING AND SNOHOMISH COUNTIES

A RESOLUTION setting the Northshore Parks and Recreation Service Area (NPRSA) property tax levy for the year 2023 in King and Snohomish Counties.

WHEREAS, the Board of the NPRSA has met and considered its budget and means of financing for the calendar year 2023; and

WHEREAS, the voters of the NPRSA have approved levies to provide additional funding for specific purposes including a maintenance and operation levy to support general operations of the NPRSA, including funding for capital repairs to the NPRSA's facilities; and

WHEREAS, the Board has determined that the collection of property taxes is required to fund the NPRSA's services in 2023; and

WHEREAS, it is necessary that the Board of the NPRSA adopt a resolution levying the taxes for the NPRSA in both King and Snohomish Counties for the tax year 2023;

NOW, THEREFORE, BE IT RESOLVED, the 2023 property tax levy for King and Snohomish Counties is set forth below:

1. There shall be and hereby is levied on all real, personal, and utility property subject to taxation in the Northshore Parks and Recreation Service Area, and in the areas of King County and Snohomish County that are a part thereof, current property taxes for the ensuing year commencing January 1 on all said taxable property for the Current Expense Funds, or such other amount as necessary to conform to both the King County and Snohomish County Certification of Assessed Valuation for the Tax Year of 2023 which amounts to \$1,535,195 for 2023. The dollar amount of the increase over the actual levy amount from the previous year shall be \$15,240, which is a percentage increase of one percent from the previous year. This increase is exclusive of additional revenue resulting from new construction; improvements to property; newly constructed wind turbines, solar, biomass, and geothermal facilities; and any increase in the value of State-assessed property, any annexations that have occurred and any refunds made. The additional revenue described in the preceding is also hereby levied at its full value as determined by the respective County Assessor's final certified record.
2. This resolution shall be certified to the King County Assessor and Snohomish County Assessor, as provided by law, and taxes herein levied in the total amount of \$1,535,195 for 2023.

Passed this 16th Day of November 2022 by the Board of the NPRSA.



Special District Voucher Approval Document

Scheduled Payment Date: 09/28/2022
Total Amount: \$13,917.75
Control Total: 4
Payment Method: WARRANT

District Name: Northshore Parks and Recreation Service Area
File Name: AP_NOSHRPRK_APSUPINV_20220922104859.csv
Fund #: 251010010

CONTACT INFORMATION

Preparer's Name: Barbara Glass

Email Address: barbara.glass@bothellwa.gov

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

Becky Range

Sep 23, 2022

Authorized District Signature	Date	Authorized District Signature	Date
Authorized District Signature	Date	Authorized District Signature	Date
Authorized District Signature	Date	Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

District Name: Northshore Parks and Recreation Service Area

File Name: AP_NOSHRPRK_APSUPINV_20220922104859.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
CORNERSTONE ARCHITECTURAL GROUP			232201-3	09/20/2022	\$1,000.00	PICKLEBALL COURTS AT NSC
CORNERSTONE ARCHITECTURAL GROUP			232203-1	09/20/2022	\$3,760.00	NSC BUILDING UPGRADES
CORNERSTONE ARCHITECTURAL GROUP			232204-1	09/20/2022	\$7,777.75	HWC BUILDING UPGRADES
CORNERSTONE ARCHITECTURAL GROUP			232205-1	09/20/2022	\$1,380.00	ROM CONSTRUCTION ESTIMATE



6161 NE 175th Street, Suite 101
 Kenmore, Washington 98028
 206.682.5000
 cornerstonearch.com

INVOICE

Northshore Parks & Recreation Service Area

18415 101st Ave NE
 Bothell WA 98011

Attn: Christine Scotton, Levy Program Manager & Barbara Glass

Emailed to: christine.scotton@bothellwa.gov;
 barbara.glass@bothellwa.gov

September 20, 2022
 Invoice No. 232201-2
 For services rendered through the fifteenth of this month.

Payment Due Upon Receipt

Project No. 232201

NPRSA #12 Pickleball Courts @ NSC

SCOPE	EXTENSION	PREVIOUSLY INVOICED		THIS INVOICE	
Architectural					
30% Drawings with Specification Outline	\$ 6,000.00		\$ 6,000.00		
60% Ddrawings with Technical Specifications	\$ 6,000.00				\$ 1,000.00
Civil Engineering					
30% Drawings with Specification Outline	\$ 6,000.00		\$ 5,339.35		
60% Ddrawings with Technical Specifications	\$ 6,000.00				
Landscape					
	\$ -				
30% Drawings with Specification Outline	\$ 1,250.00				
60% Ddrawings with Technical Specifications	\$ 1,250.00				
Reimbursables					
AESI - Geotechnical			\$ 1,650.00		
TOTAL	\$ 26,500.00		\$ 12,989.35		\$ 1,000.00

Reviewed by:

9/20/2022

Andre Coppin
 Cornerstone Architectural Group
 AC:bc



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INVOICE

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 Bothell WA 98011

Attn: Christine Scotton, Levy Program Manager & Barbara Glass

Emailed to: christine.scotton@bothellwa.gov; barbara.glass@bothellwa.gov

September 20, 2022

Invoice No. 232203-1

For services rendered through the fifteenth of this month.

Payment Due Upon Receipt

Project No. 232203

NPRSA #13A NSC Building Upgrades

SCOPE	RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED	THIS INVOICE
Task 1 100% Construction Documents					
Architectural - Project Manager	\$180	40	\$ 7,200.00		7 \$ 1,260.00
Architectural - Building Envelope Technologist	\$125	40	\$ 5,000.00		20 \$ 2,500.00
Mechanical/Electrical - Senior Engineer	\$150	4	\$ 600.00		\$ -
Mechanical/Electrical - Project Engineer	\$125	8	\$ 1,000.00		\$ -
Mechanical/Electrical Markup 10%			\$ 160.00		\$ -
Task 2 Bidding					
Architectural - Project Manager	\$180	40	\$ 7,200.00		\$ -
Structural - Engineer	\$150	4	\$ 600.00		\$ -
Structural - Markup 10%			\$ 60.00		\$ -
Mechanical/Electrical - Senior Engineer	\$150	16	\$ 2,400.00		\$ -
Mechanical/Electrical Markup 10%			\$ 240.00		\$ -

continued on the next page.....

NPRSA #13A NSC Building Upgrades

Task 3 Construction Administration							
Architectural - Project Manager	\$180	320	\$	57,600.00			\$ -
Structural - Engineer	\$150	16	\$	2,400.00			\$ -
Structual Markup 10%			\$	240.00			\$ -
Mechanical/Electrical - Senior Engineer	\$150	120	\$	18,000.00			\$ -
Mechanical/Electrical Markup 10%			\$	1,800.00			\$ -
		TOTAL	\$	104,500.00		\$ -	\$ 3,760.00

Reviewed by:



9/20/2022

Andre Coppin
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INVOICE

Northshore Parks & Recreation Service Area

18415 101st Ave NE
 Bothell WA 98011

Attn: Christine Scotton, Levy Program Manager & Barbara Glass

Emailed to: christine.scotton@bothellwa.gov; barbara.glass@bothellwa.gov

September 20, 2022

Invoice No. 232204-1

For services rendered through the fifteenth of this month.

Payment Due Upon Receipt

Project No. 232204

NPRSA #13B HWC Building Upgrades

SCOPE	RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED	THIS INVOICE
Task 1 100% Construction Documents					
Architectural - Project Manager	\$180	20	\$ 3,600.00		8 \$ 1,440.00
Architectural - CADD Technical Support	\$100	60	\$ 6,000.00		10 \$ 1,000.00
Mechanical/Electrical - Principal	\$200	32	\$ 6,400.00		2 \$ 400.00
Mechanical/Electrical - Senior Engineer	\$150	200	\$ 30,000.00		21 \$ 3,150.00
Mechanical/Electrical - CADD Technician	\$85	120	\$ 10,200.00		15 \$ 1,275.00
Mechanical/Electrical - Admin	\$55	8	\$ 440.00		0.5 \$ 27.50
Mechanical/Electrical Markup 10%			\$ 4,704.00		\$ 485.25
Task 2 Bidding					
Architectural - Project Manager	\$180	40	\$ 7,200.00		\$ -
Mechanical/Electrical - Principal	\$200	8	\$ 1,600.00		\$ -
Mechanical/Electrical - Senior Engineer	\$150	20	\$ 3,000.00		\$ -
Mechanical/Electrical Markup 10%			\$ 460.00		\$ -

continued on the next page.....

NPRSA #13B HWC Building Upgrades

Task 3 Construction Administration							
Architectural - Project Manager	\$180	160	\$	28,800.00			\$ -
Structural - Principal	\$245	2	\$	490.00			\$ -
Structural - Engineer	\$150	8	\$	1,200.00			\$ -
Structural Markup 10%			\$	169.00			\$ -
Mechanical/Electrical - Principal	\$200	4	\$	800.00			\$ -
Mechanical/Electrical - Senior Engineer	\$150	120	\$	18,000.00			\$ -
Mechanical/Electrical Markup 10%			\$	1,880.00			\$ -
		TOTAL	\$	124,943.00		\$ -	\$ 7,777.75

Reviewed by:



9/20/2022

Andre Coppin
 Cornerstone Architectural Group
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INVOICE

Northshore Parks & Recreation Service Area

18415 101st Ave NE
 Bothell WA 98011

Attn: Christine Scotton, Levy Program Manager & Barbara Glass

Emailed to:

christine.scotton@bothellwa.gov;
 barbara.glass@bothellwa.gov

September 20, 2022

Invoice No. 232205-1

For services rendered through the fifteenth of this month.

Payment Due Upon Receipt

Project No. 232205

NPRSA #14 ROM Construction Estimate

SCOPE	RATE	PREVIOUSLY INVOICED	THIS INVOICE
Architectural			
Architectural - Building Envelope Consultant	\$200		1.5 \$ 300.00
Architectural - Project Manager	\$180		6 \$ 1,080.00
		\$ -	\$ 1,380.00

Reviewed by:

9/20/2022

Andre Coppin
 Cornerstone Architectural Group
 AC:bc



Special District Voucher Approval Document

Scheduled Payment Date: 10/05/2022
Total Amount: \$3,240.00
Control Total: 1
Payment Method: WARRANT

District Name: Northshore Parks and Recreation Service Area
File Name: AP_NOSHRPRK_APSUPINV_20220927133652.csv
Fund #: 251010010

CONTACT INFORMATION	
Preparer's Name: <u>Barbara Glass</u>	Email Address: <u>barbara.glass@bothellwa.gov</u>

PAYMENT CERTIFICATION		RCW (42.24.080)
I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).		
Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :		
<i>Becky Range</i>	Sep 30, 2022	
_____ Authorized District Signature	_____ Date	_____ Authorized District Signature
_____ Authorized District Signature	_____ Date	_____ Authorized District Signature
_____ Authorized District Signature	_____ Date	_____ Authorized District Signature

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:	
Batch Processed By:	_____
Date Processed:	_____



Special District Voucher Approval Document

District Name: Northshore Parks and Recreation Service Area

File Name: AP_NOSHRPRK_APSUPINV_20220927133652.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
CORNERSTONE ARCHITECTURAL GROUP			232102-16	09/27/2022	\$3,240.00	PEDESTRIAN BRIDGE INVESTIGATION AND REPAIR



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 Kenmore, Washington 98028
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INVOICE

Northshore Parks & Recreation Service Area

18415 101st Ave NE
 Bothell WA 98011

Attn: Christine Scotton

Emailed to: Christine.Scotton@bothellwa.gov; barbara.glass@bothellwa.gov

September 27, 2022

Invoice No. 232102-16

For services rendered through the fifteenth of the month.

Payment Due Upon Receipt

Project No. 232102

NPRSA #01 Pedestrian Bridge Investigation & Repair

SCOPE	RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED	THIS INVOICE
Part 1a Investigation Report					
Architectural - Principal	\$230	2	\$ 460.00	2 \$ 460.00	\$ -
Architectural - Project Manager	\$180	8	\$ 1,440.00	8 \$ 1,440.00	\$ -
Structural - Principal	\$245	2	\$ 490.00	2 \$ 490.00	\$ -
Structural - Engineer	\$150	8	\$ 1,200.00	8 \$ 1,200.00	\$ -
Structual Markup 10%			\$ 169.00	\$ 169.00	\$ -
Environmental - additional services for Asbestos/Lead Testing					\$ -
Environmental Markup 10%					\$ -
Part 2a Construction Documents					
Architectural - Principal	\$230	2	\$ 460.00	2 \$ 460.00	\$ -
Architectural - Project Manager	\$180	8	\$ 1,440.00	13 \$ 2,340.00	\$ -
Architectural CADD Technical Support	\$100	8	\$ 800.00	21 \$ 2,100.00	\$ -
Structural - Principal	\$245	2	\$ 490.00	2 \$ 490.00	\$ -
Structural - Engineer	\$150	4	\$ 600.00	4 \$ 600.00	\$ -
Structural - CADD Drafter	\$110	20	\$ 2,200.00	20 \$ 2,200.00	\$ -
Structual Markup 10%			\$ 329.00	\$ 329.00	\$ -

continued on the next page

NPRSA #01 Pedestrian Bridge Investigation & Repair

SCOPE	RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED		THIS INVOICE	
Part 2b Bidding							
Architectural - Project Manager	\$180	8	\$ 1,440.00	15.5	\$ 2,790.00		\$ -
Structural - Engineer	\$150	4	\$ 600.00	3.5	\$ 525.00		\$ -
Structual Markup 10%			\$ 60.00		\$ 52.50		\$ -
Civil - Principal/Sr Project Manager	\$225	16	\$ 3,600.00	3.5	\$ 787.50		\$ -
Civil Markup 10%			\$ 360.00		\$ 78.75		\$ -
Part 2c Construction Administration (CA) & Closeout							
Architectural - Project Manager	\$180	40	\$ 7,200.00	55	\$ 9,900.00	18	\$ 3,240.00
Structural - Principal	\$245	2	\$ 490.00		\$ -		\$ -
Structural - Engineer	\$150	40	\$ 6,000.00	8	\$ 1,200.00		\$ -
Structual Markup 10%			\$ 649.00		\$ 120.00		\$ -
Part 3 Hazardous Material Testing (ADDITIONAL SCOPE)							
Architectural - Project Manager	\$180	8	\$ 1,440.00	8	\$ 1,440.00		\$ -
Building Envelope Technologist	\$125	8	\$ 1,000.00	8	\$ 1,000.00		\$ -
Architectural CADD Technical Support	\$100		\$ -	2	\$ 200.00		\$ -
Environmental - Engineer	\$120	5	\$ 600.00		\$ 899.25		\$ -
Environmental - Admin	\$100	3	\$ 300.00				\$ -
Environmental - markup 10%			\$ 90.00		\$ 89.93		\$ -
Civil - Engineer IX/Project Manager	\$168	8	\$ 1,344.00	10	\$ 1,680.00		\$ -
Civil - Engineering Designer	\$120	4	\$ 480.00	4.75	\$ 570.00		\$ -
Civill - markup 10%			\$ 182.40		\$ 225.00		\$ -
		TOTAL	\$ 33,907.00		\$ 33,835.93		\$ 3,240.00

Reviewed by:



9/27/2022

Andre Coppin
 Cornerstone Architectural Group
 AC:bc



Special District Voucher Approval Document

Scheduled Payment Date: 11/02/2022
Total Amount: \$29,438.50
Control Total: 4
Payment Method: WARRANT

District Name: Northshore Parks and Recreation Service Area
File Name: AP_NOSHRPRK_APSUPINV_20221025092006.csv
Fund #: 251010010

CONTACT INFORMATION	
Preparer's Name: <u>Barbara Glass</u>	Email Address: <u>barbara.glass@bothellwa.gov</u>

PAYMENT CERTIFICATION		RCW (42.24.080)
I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).		
Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :		
<u>Becky Range</u>	<u>Oct 25, 2022</u>	
Authorized District Signature	Date	Authorized District Signature
Authorized District Signature	Date	Authorized District Signature
Authorized District Signature	Date	Authorized District Signature

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:	
Batch Processed By:	_____
Date Processed:	_____



Special District Voucher Approval Document

District Name: Northshore Parks and Recreation Service Area

File Name: AP_NOSHRPRK_APSUPINV_20221025092006.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
CORNERSTONE ARCHITECTURAL GROUP			232102-17	10/19/2022	\$8,100.00	PEDESTRIAN BRIDGE INVESTIGATION AND REPAIR
CORNERSTONE ARCHITECTURAL GROUP			232201-4	10/20/2022	\$2,648.50	PICKLEBALL COURTS AT NSC
CORNERSTONE ARCHITECTURAL GROUP			232203-2	10/19/2022	\$12,740.00	NSC BUILDING UPGRADES
CORNERSTONE ARCHITECTURAL GROUP			232204-2	10/19/2022	\$5,950.00	HWC BUILDING UPGRADES



6161 NE 175th Street, Suite 101
 Kenmore, Washington 98028
 206.682.5000
 cornerstonearch.com

INVOICE

Northshore Parks & Recreation Service Area

18415 101st Ave NE
 Bothell WA 98011

Attn: Christine Scotton

Emailed to: Christine.Scotton@bothellwa.gov; barbara.glass@bothellwa.gov

October 19, 2022

Invoice No. 232102-17

For services rendered through the fifteenth of the month.

Payment Due Upon Receipt

Project No. 232102

NPRSA #01 Pedestrian Bridge Investigation & Repair

SCOPE	RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED	THIS INVOICE
Part 1a Investigation Report					
Architectural - Principal	\$230	2	\$ 460.00	2 \$ 460.00	\$ -
Architectural - Project Manager	\$180	8	\$ 1,440.00	8 \$ 1,440.00	\$ -
Structural - Principal	\$245	2	\$ 490.00	2 \$ 490.00	\$ -
Structural - Engineer	\$150	8	\$ 1,200.00	8 \$ 1,200.00	\$ -
Structual Markup 10%			\$ 169.00	\$ 169.00	\$ -
Environmental - additional services for Asbestos/Lead Testing					\$ -
Environmental Markup 10%					\$ -
Part 2a Construction Documents					
Architectural - Principal	\$230	2	\$ 460.00	2 \$ 460.00	\$ -
Architectural - Project Manager	\$180	8	\$ 1,440.00	13 \$ 2,340.00	\$ -
Architectural CADD Technical Support	\$100	8	\$ 800.00	21 \$ 2,100.00	\$ -
Structural - Principal	\$245	2	\$ 490.00	2 \$ 490.00	\$ -
Structural - Engineer	\$150	4	\$ 600.00	4 \$ 600.00	\$ -
Structural - CADD Drafter	\$110	20	\$ 2,200.00	20 \$ 2,200.00	\$ -
Structual Markup 10%			\$ 329.00	\$ 329.00	\$ -

continued on the next page

NPRSA #01 Pedestrian Bridge Investigation & Repair

SCOPE		RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED		THIS INVOICE	
Part 2b Bidding								
	Architectural - Project Manager	\$180	8	\$ 1,440.00	15.5	\$ 2,790.00		\$ -
	Structural - Engineer	\$150	4	\$ 600.00	3.5	\$ 525.00		\$ -
	Structual Markup 10%			\$ 60.00		\$ 52.50		\$ -
	Civil - Principal/Sr Project Manager	\$225	16	\$ 3,600.00	3.5	\$ 787.50		\$ -
	Civil Markup 10%			\$ 360.00		\$ 78.75		\$ -
Part 2c Construction Administration (CA) & Closeout								
	Architectural - Project Manager	\$180	40	\$ 7,200.00	73	\$ 13,140.00	5	\$ 900.00
	Structural - Principal	\$245	2	\$ 490.00		\$ -		\$ -
	Structural - Engineer	\$150	40	\$ 6,000.00	8	\$ 1,200.00		\$ -
	Structual Markup 10%			\$ 649.00		\$ 120.00		\$ -
Part 2d Previously Unbilled Hours								
	Architectural - Project Manager	\$180	0	\$ -	0	\$ -	40	\$ 7,200.00
Part 3 Hazardous Material Testing (ADDITIONAL SCOPE)								
	Architectural - Project Manager	\$180	8	\$ 1,440.00	8	\$ 1,440.00		\$ -
	Building Envelope Technologist	\$125	8	\$ 1,000.00	8	\$ 1,000.00		\$ -
	Architectural CADD Technical Support	\$100		\$ -	2	\$ 200.00		\$ -
	Environmental - Engineer	\$120	5	\$ 600.00		\$ 899.25		\$ -
	Environmental - Admin	\$100	3	\$ 300.00				\$ -
	Environmental - markup 10%			\$ 90.00		\$ 89.93		\$ -
	Civil - Engineer IX/Project Manager	\$168	8	\$ 1,344.00	10	\$ 1,680.00		\$ -
	Civil - Engineering Designer	\$120	4	\$ 480.00	4.75	\$ 570.00		\$ -
	Civill - markup 10%			\$ 182.40		\$ 225.00		\$ -
			TOTAL	\$ 33,907.00		\$ 37,075.93		\$ 8,100.00

Reviewed by:



10/19/2022

Andre Coppin
 Cornerstone Architectural Group
 AC:bc



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INVOICE

Northshore Parks & Recreation Service Area

18415 101st Ave NE
 Bothell WA 98011

Attn: Christine Scotton, Levy Program Manager & Barbara Glass

Emailed to: christine.scotton@bothellwa.gov;
 barbara.glass@bothellwa.gov

October 20, 2022
 Invoice No. 232201-4 Revised
 For services rendered through the fifteenth of this month.

Payment Due Upon Receipt

Project No. 232201

NPRSA #12 Pickleball Courts @ NSC

SCOPE	EXTENSION	PREVIOUSLY INVOICED	THIS INVOICE
Architectural			
30% Drawings with Specification Outline	\$ 6,000.00	\$ 6,000.00	
60% Ddrawings with Technical Specifications	\$ 6,000.00	\$ 1,000.00	\$ 1,532.00
Civil Engineering			
30% Drawings with Specification Outline	\$ 6,000.00	\$ 5,339.35	\$ 148.50
60% Ddrawings with Technical Specifications	\$ 6,000.00		
Landscape	\$ -		
30% Drawings with Specification Outline	\$ 1,250.00		\$ 968.00
60% Ddrawings with Technical Specifications	\$ 1,250.00		
Reimbursables			
AESI - Geotechnical		\$ 1,650.00	
TOTAL	\$ 26,500.00	\$ 13,989.35	\$ 2,648.50

Reviewed by:

10/20/2022

Andre Coppin
 Cornerstone Architectural Group
 AC:bc



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INVOICE

Northshore Parks & Recreation Service Area

18415 101st Ave NE
 Bothell WA 98011

Attn: Christine Scotton, Levy Program Manager & Barbara Glass

Emailed to: christine.scotton@bothellwa.gov; barbara.glass@bothellwa.gov

October 19, 2022

Invoice No. 232203-2

For services rendered through the fifteenth of this month.

Payment Due Upon Receipt

Project No. 232203

NPRSA #13A NSC Building Upgrades

SCOPE	RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED	THIS INVOICE
Task 1 100% Construction Documents					
Architectural - Project Manager	\$180	40	\$ 7,200.00	7	33 \$ 5,940.00
Architectural - Building Envelope Technologist	\$125	40	\$ 5,000.00	20	40 \$ 5,000.00
Mechanical/Electrical - Senior Engineer	\$150	4	\$ 600.00		\$ -
Mechanical/Electrical - Project Engineer	\$125	8	\$ 1,000.00		\$ -
Mechanical/Electrical Markup 10%			\$ 160.00		\$ -
Task 2 Bidding					
Architectural - Project Manager	\$180	40	\$ 7,200.00		10 \$ 1,800.00
Structural - Engineer	\$150	4	\$ 600.00		
Structural - Markup 10%			\$ 60.00		\$ -
Mechanical/Electrical - Senior Engineer	\$150	16	\$ 2,400.00		\$ -
Mechanical/Electrical Markup 10%			\$ 240.00		\$ -

continued on the next page.....

NPRSA #13A NSC Building Upgrades

Task 3 Construction Administration							
	Architectural - Project Manager	\$180	320	\$ 57,600.00			\$ -
	Structural - Engineer	\$150	16	\$ 2,400.00			\$ -
	Structual Markup 10%			\$ 240.00			\$ -
	Mechanical/Electrical - Senior Engineer	\$150	120	\$ 18,000.00			\$ -
	Mechanical/Electrical Markup 10%			\$ 1,800.00			\$ -
			TOTAL	\$ 104,500.00		\$ -	\$ 12,740.00

Reviewed by:



10/19/2022

Andre Coppin
 Cornerstone Architectural Group
 AC:bc



6161 NE 175th Street, Suite 101
 Kenmore, Washington 98028
 206.682.5000
 cornerstonearch.com

INVOICE

Northshore Parks & Recreation Service Area

18415 101st Ave NE
 Bothell WA 98011

Attn: Christine Scotton, Levy Program Manager & Barbara Glass

Emailed to: christine.scotton@bothellwa.gov; barbara.glass@bothellwa.gov

October 19, 2022

Invoice No. 232204-2

For services rendered through the fifteenth of this month.

Payment Due Upon Receipt

Project No. 232204

NPRSA #13B HWC Building Upgrades

SCOPE	RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED	THIS INVOICE
Task 1 100% Construction Documents					
Architectural - Project Manager	\$180	20	\$ 3,600.00	8 \$ 1,440.00	5 \$ 900.00
Architectural - CADD Technical Support	\$100	60	\$ 6,000.00	10 \$ 1,000.00	50.5 \$ 5,050.00
Mechanical/Electrical - Principal	\$200	32	\$ 6,400.00	2 \$ 400.00	\$ -
Mechanical/Electrical - Senior Engineer	\$150	200	\$ 30,000.00	21 \$ 3,150.00	\$ -
Mechanical/Electrical - CADD Technician	\$85	120	\$ 10,200.00	15 \$ 1,275.00	\$ -
Mechanical/Electrical - Admin	\$55	8	\$ 440.00	0.5 \$ 27.50	\$ -
Mechanical/Electrical Markup 10%			\$ 4,704.00	\$ 485.25	\$ -
Task 2 Bidding					
Architectural - Project Manager	\$180	40	\$ 7,200.00	\$ -	\$ -
Mechanical/Electrical - Principal	\$200	8	\$ 1,600.00	\$ -	\$ -
Mechanical/Electrical - Senior Engineer	\$150	20	\$ 3,000.00	\$ -	\$ -
Mechanical/Electrical Markup 10%			\$ 460.00		\$ -

continued on the next page.....

NPRSA #13B HWC Building Upgrades

Task 3 Construction Administration							
Architectural - Project Manager	\$180	160	\$ 28,800.00		\$ -		\$ -
Structural - Principal	\$245	2	\$ 490.00		\$ -		\$ -
Structural - Engineer	\$150	8	\$ 1,200.00		\$ -		\$ -
Structural Markup 10%			\$ 169.00				\$ -
Mechanical/Electrical - Principal	\$200	4	\$ 800.00		\$ -		\$ -
Mechanical/Electrical - Senior Engineer	\$150	120	\$ 18,000.00		\$ -		\$ -
Mechanical/Electrical Markup 10%			\$ 1,880.00				\$ -
		TOTAL	\$ 124,943.00		\$ 7,777.75		\$ 5,950.00

Reviewed by:



10/19/2022

Andre Coppin
 Cornerstone Architectural Group
 AC:bc



Special District Voucher Approval Document

Scheduled Payment Date: 11/09/2022
Total Amount: \$104,491.77
Control Total: 3
Payment Method: WARRANT

District Name: Northshore Parks and Recreation Service Area
File Name: AP_NOSHRPRK_APSUPINV_20221103105223.csv
Fund #: 251010010

CONTACT INFORMATION

Preparer's Name: Barbara Glass

Email Address: barbara.glass@bothellwa.gov

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<i>Becky Range</i>	Nov 3, 2022		
Authorized District Signature	Date	Authorized District Signature	Date
Authorized District Signature	Date	Authorized District Signature	Date
Authorized District Signature	Date	Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____

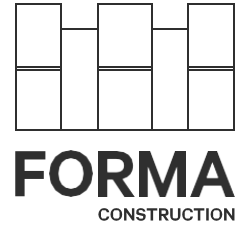


Special District Voucher Approval Document

District Name: Northshore Parks and Recreation Service Area

File Name: AP_NOSHRPRK_APSUPINV_20221103105223.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
CORNERSTONE ARCHITECTURAL GROUP			JC2021-005.00D	10/10/2022	\$9,500.51	ELEVATED WALKWAY PREP AND REFINISH
CORNERSTONE ARCHITECTURAL GROUP			JC2021-008.00D	10/10/2022	\$1,409.56	PEDESTRIAN BRIDGE STRUCTURAL REPAIRS
GREAT FLOORS LLC			142416	10/25/2022	\$93,581.70	CARPET AND VINYL INSTALLATION



NPRSA Purchasing
18415 101st Ave. NE
Bothell, WA 98011

Work Order No.: 703
Contract PO No.: JC2021-005.00
Date: 10/10/2022

Attn: Christine Scotton

Re: Invoice 004 – Revision 000

This invoice is the FINAL progress billing for PO# JC2021-005.00 Prep and Refinish Elevated Walkway project. Please let me know if you have any questions or concerns.

Thank you,

A handwritten signature in blue ink, appearing to be "JL", written in a cursive style.

Jason Lian
Project manager

Application and Certification for Payment

To (Owner):	NPRSA Purchasing 18415 101st Ave. NE Bothell, WA 98011	Contract No.:	N/A	Application No.:	004
		Work Order No.:	703	Application Date:	10/10/2022
		Contract PO No.:	JC2021-005.00	Payment Period:	8/1/22 - 8/31/22
		WO PO No.:	N/A		
From (Contractor):	Forma Construction Company 500 Columbia St NW Suite 201 Olympia WA 98501				

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment as shown below:

1.	Original Work Order Sum	\$	173,427.75
2.	Net Change(s) by Change Order(s)		\$88,997.81
3.	Total Work Order Sum (Line 1 + Line 2)	\$	262,425.56
4.	TOTAL EARNED (Completed Work)	\$	262,425.56
5.	Balance to Complete (Line 3 - Line 4)	\$	-
6.	RETAINAGE on TOTAL EARNED	\$	-
7.	Total Earned Less Retainage (Line 4 - Line 6)	\$	262,425.56
8.	Previously Approved (Line 7 from Previous Application)	\$	253,796.58
9.	Current Amount Due (Line 7 - Line 8)	\$	8,628.98
10.	WA State Sales Tax (10.1%)	\$	871.53
11.	Less WSST Previously Paid	\$	-
12.	WSST Due this Period @ 10.1% (Line 10 - Line 11)	\$	871.53
13.	Total Payment Due with WSST (Line 9 + Line 12)	\$	9,500.51

Retainage Rate

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of Contractor's knowledge, information, and belief, the Work covered by his Application for Payment has been completed in accordance with the Contract Documents and in a good and workmanlike manner by appropriate means; that all amounts, including applicable sales tax, have been paid by Contractor for Work for which previous Certificates of Payment were issued and payment received from the Owner; that the prevailing wages have been paid in accordance with the pre-filed statement or statements of intent to pay prevailing wages; and that payment as shown herein is now due.

CONTRACTOR:

By:  Date: 10/10/2022

NPRSA CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents and based on observations at the site, review of Contractor's record drawings as of the date of this Application, the Resident Engineer certifies to the Owner that to the best of his/her knowledge, information and belief, the Work has progressed as indicated and in accordance with the Contract Documents, that all required inspections have been performed, and the Contractor is entitled to payment in the Amount Certified below.

AMOUNT CERTIFIED

\$9,500.51

(attach explanation if amount certified differs from the amount applied for)

NPRSA: 
By: Christine Scotton (Nov 3, 2022 11:06 PDT) Date: Nov 3, 2022

Project Manager

This Certificate is not negotiable. The **AMOUNT CERTIFIED** is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Contract No.: N/A
 Work Order No.: 703
 PO No.: JC2021-005.00
 PO Release No.:
 Pay App No.: 004
 Period Ending 15-Oct-21

Item	Description	Qty	500 Columbi a St NW	Unit Cost	Extended Amount	Work Completed - Percentage			Work Completed - \$		
						Previous	Current	Total	Previous	Current	Total
01	General Requirements	1	LS	\$ 79,612.85	\$ 79,612.85	95%	5%	100%	\$ 75,632.21	\$ 3,980.64	\$ 79,612.85
02	Existing Conditions	1	LS	\$ 2,598.53	\$ 2,598.53	95%	5%	100%	\$ 2,468.60	\$ 129.93	\$ 2,598.53
03	Concrete	1	LS	\$ 5,762.89	\$ 5,762.89	95%	5%	100%	\$ 5,474.75	\$ 288.14	\$ 5,762.89
04	Metals	1	LS	\$ 848.18	\$ 848.18	100%	0%	100%	\$ 848.18	\$ -	\$ 848.18
05	Thermal And Moisture Protection	1	LS	\$ 2,115.87	\$ 2,115.87	95%	5%	100%	\$ 2,010.08	\$ 105.79	\$ 2,115.87
06	Openings	1	LS	\$ 2,301.85	\$ 2,301.85	95%	5%	100%	\$ 2,186.76	\$ 115.09	\$ 2,301.85
07	Finishes	1	LS	\$ 80,187.58	\$ 80,187.58	95%	5%	100%	\$ 76,178.20	\$ 4,009.38	\$ 80,187.58
			LS	\$ -	\$ -	0%	0%	0%	\$ -	\$ -	\$ -
			LS	\$ -	\$ -	0%	0%	0%	\$ -	\$ -	\$ -
			LS	\$ -	\$ -	0%	0%	0%	\$ -	\$ -	\$ -
				\$ -	\$ -						
				Subtotal	\$ 173,427.75				\$ 164,798.77	\$ 8,628.98	\$ 173,427.75
Change Orders											
Sup 001	Added Sand Blasting at Walkway	1	LS	\$ 88,997.81	\$ 88,997.81	100%	0%	100%	\$ 88,997.81	\$ -	\$ 88,997.81
		1	LS	\$ -	\$ -	0%	0%	0%	\$ -	\$ -	\$ -
		1	LS	\$ -	\$ -	0%	0%	0%	\$ -	\$ -	\$ -
	Total Cost				\$ 262,425.56				\$ 253,796.58	\$ 8,628.98	\$ 262,425.56
	Retention		N/A						\$ -	\$ -	\$ -
	Net Amount Due								\$ 253,796.58	\$ 8,628.98	\$ 262,425.56

Acceptance of % billed:

Base Work Order % Complete	100%
Total Work Order % Complete	100%

BY: _____ Date: _____

—
Project Manager

BY: _____ Date: _____

—
Purchasing

PUBLIC WORKS PREVAILING WAGE CERTIFICATION & SUBCONTRACTOR LIST

Project: Prep and Refinish Elevated Walkway
 JC2021-005.00
 PW#: WO#703 Contractor Name: FORMA Construction Company

I certify that the prevailing wages have been paid in accordance with the pre-filed Statement(s) of Intent to Pay Prevailing Wages on file with the Contracting Services Division of Finance and Administrative Services. This statement covers all subcontractors of all tiers and suppliers who worked on the project.

PAYMENT PERIOD FROM 08/01/2022 TO 08/31/2022 Final Subcontractor Report? **Yes**
 MONTH/DAY/YEAR MONTH/DAY/YEAR

Subcontractor/Supplier Name	Subcontractor or Supplier?	UBI Number	Intent ID	Affidavit ID	Prompt Pay Eligible? Y/N	Total Amount Paid During Pay Period*
Long Painting	<input checked="" type="checkbox"/> Sub <input type="checkbox"/> Supplier	578090687	1199560	1150695	Y	\$84,541.34
	<input type="checkbox"/> Sub <input type="checkbox"/> Supplier					
	<input type="checkbox"/> Sub <input type="checkbox"/> Supplier					
	<input type="checkbox"/> Sub <input type="checkbox"/> Supplier					
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	<input type="checkbox"/> Sub <input type="checkbox"/> Supplier					

In accordance with RCW 60.28, 18.27 and 19.28, for all public works contracts over \$35,000 the Contractor shall submit with each Progress Payment a list of all Subcontractors, UBI numbers, Intent IDs, Affidavit IDs, WMBE statuses and dates worked. Moreover, the Contractor shall record the total amount paid to each Prompt Pay Eligible Subcontractor. This letter shall be signed by an authorized representative of the Contractor prior to payment pursuant to RCW 39.12.040.

* If final, include final total amount paid

Forma Construction Company
 Contractor

Bridget Fieldstad
 Signature

10/12/2022
 Date

State of Washington
Department of Labor & Industries
 Prevailing Wage Section - Telephone 360-902-5335
 PO Box 44540, Olympia, WA 98504-4540

Statement of Intent to Pay Prevailing Wage

Project Detail - [Project Dashboard](#)

Document Received Date:	Intent ID:	Affidavit ID:	Status: Approved On
12/1/2021	1196411		12/1/2021

Company Details

Company Name:	FORMA CONSTRUCTION COMPANY
Address:	500 COLUMBIA ST NW, STE 201 Olympia, WA, 98501
Contractor Registration No.	FORMACC878OR
WA UBI Number	600604496
Phone Number	360-754-5788
Industrial Insurance Account ID	20213500
OMWBE Certifications as of 12/1/2021	No active certifications existed when Intent was submitted
Email Address	Christopher.Sutton@formacc.com
Filed By	Christopher Sutton

Prime Contractor

Company Name	FORMA CONSTRUCTION COMPANY
Contractor Registration No.	FORMACC878OR
WA UBI Number	600604496
Phone Number	360-754-5788

Project Information

Awarding Agency	NORTHSHORE PARK & RECREATION SERVICE AREA 10201 EAST RIVERSIDE DR BOTHELL, WA - 98011
-----------------	--

Awarding Agency Contact Christine Disnute
Awarding Agency Contact Phone Number 425-219-0916
Contract Number 181115-1
Project Name Prep and Refinish Elevated Walkway
Project Description Refinish elevated walkway between North Shore Senior Center and Health and Wellness Center
Contract Amount \$199,956.91
Contract Type Description *Job Order Contract (JOC)
Work Order Number JC2021-005.00
Award Date 11/19/2021
Project Site Address or Directions 10212 E Riverside Drive Bothell, WA 98011

Payment Details

Check Number:
Transaction Id: 108410354

Intent Details

Expected project start date: (MM/DD/YYYY) 12/3/2021
In what county (or counties) will the work be performed? King
In what city (or nearest city) will the work be performed? Bellevue
What is the estimated contract amount? **OR** is this a time and materials estimate? \$199,956.91
Does your company intend to hire **ANY** subcontractors? Yes
Will your company have employees perform work on this project? Yes
Do you intend to use any apprentices? (Apprentices are considered employees.) No
How many owner/operators performing work on the project own 30% or more of the company? 0

Journey Level Wages

County	Trade	Occupation	Wage	Fringe	# Workers
King	Carpenters	Carpenter	\$46.92	\$18.02	1

Public Notes

[Show/Hide Existing Notes](#)

No note exists

Affidavit of Wages Paid

Project Detail - [Project Dashboard](#)

Document Received Date: 10/11/2022 Intent Id: [1196411](#) Affidavit Id: 1150910 Status: Approved on 10/12/2022

Company Details

Name: FORMA CONSTRUCTION COMPANY
Address: 500 COLUMBIA ST NW, STE 201
Olympia, WA, 98501
WA UBI no.: 600604496
Contractor Registration no.: FORMACC878OR
Industrial Insurance Account Id: 20213500
OMWBE Certifications as of 12/1/2021: No active certifications existed when Intent was submitted
Email Address: natalie.wrye@formacc.com
Filed By: Wrye, Natalie

Prime Contractor

Prime contractor name: FORMA CONSTRUCTION COMPANY
Prime contractor registration no.: FORMACC878OR
Prime contractor Phone Number: 360-754-5788

Project Information

Awarding agency: NORTSHORE PARK & RECREATION SERVICE AREA
10201 EAST RIVERSIDE DR BOTHELL, WA - 98011
Awarding agency contact: Christine Disnute
Awarding agency contact phone number: 425-219-0916
Contract no.: 181115-1
Project name: Prep and Refinish Elevated Walkway
Project Description: Refinish elevated walkway between North Shore Senior Center and Health and Wellness Center

Dollar amount of your contract: \$ 288,930.55
Bid due date 11/19/2021
Contract award date 11/19/2021
Job site address/directions: 10212 E Riverside Drive Bothell, WA 98011

Payment Details

Check Number:

Transaction Id:

Project Details

County where work was performed King
City where work was performed Bellevue
Prime contractor Intent form Id# for this project 1196411
Intent filed date 12/1/2021
Job start date:MM-DD-YYYY 2/21/2022
Date work completed:MM-DD-YYYY 5/13/2022

Project Completion

Did your company hire any subcontractors? Yes
Did your company have employees perform work on this project? No
Did you use apprentice employees on this project? No

Company Owner Information

How many owner/operators performed work on the project that own 30% or more of the company? 0

No company owner added.

Affidavit Subcontractor(s)

Company Name	UBI	License#
LONG PAINTING CO	578090687	LONGP**230MA

Journeylevel Wages

Apprentice Wages

Public Notes

[Show/Hide Existing Notes](#)

No note exists

State of Washington
 Department of Labor & Industries
 Prevailing Wage Section - Telephone 360-902-5335
 PO Box 44540, Olympia, WA 98504-4540

Statement of Intent to Pay Prevailing Wage

Project Detail - [Project Dashboard](#)

Document Received Date: 12/15/2021	Intent ID: 1199560	Affidavit ID:	Status: Approved On 12/15/2021
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Company Details

Company Name:	LONG PAINTING CO
Address:	21414 68TH AVE S KENT, WA, 98032
Contractor Registration No.	LONGP**230MA
WA UBI Number	578090687
Phone Number	253-234-8050
Industrial Insurance Account ID	70615000
OMWBE Certifications as of 12/15/2021	No active certifications existed when Intent was submitted
Email Address	kassandras@longpainting.com
Filed By	Kasee Stringer

Prime Contractor

Company Name	FORMA CONSTRUCTION COMPANY
Contractor Registration No.	FORMACC878OR
WA UBI Number	600604496
Phone Number	360-754-5788

Project Information

Awarding Agency	NORTHSHORE PARK & RECREATION SERVICE AREA 10201 EAST RIVERSIDE DR BOTHELL, WA - 98011
-----------------	--

Awarding Agency Contact	Christine Disnute
Awarding Agency Contact Phone Number	425-219-0916
Contract Number	181115-1
Project Name	Prep and Refinish Elevated Walkway
Project Description	Refinish elevated walkway between North Shore Senior Center and Health and Wellness Center
Contract Amount	\$199,956.91
Contract Type Description	*Job Order Contract (JOC)
Work Order Number	JC2021-005.00
Award Date	11/19/2021
Project Site Address or Directions	10212 E Riverside Drive Bothell, WA 98011

Hiring Contractor

Company Name	FORMA CONSTRUCTION COMPANY
Contractor Registration No.	FORMACC878OR
WA UBI Number	600604496

Payment Details

Check Number:	
Transaction Id:	108433136

Intent Details

Expected project start date: (MM/DD/YYYY)	1/3/2022
In what county (or counties) will the work be performed?	King
In what city (or nearest city) will the work be performed?	Bothell
What is the estimated contract amount? OR is this a time and materials estimate?	\$92,185.00
Does your company intend to hire ANY subcontractors?	Yes
Will your company have employees perform work on this project?	Yes
Do you intend to use any apprentices? (Apprentices are considered employees.)	Yes
How many owner/operators performing work on the project own 30% or more of the company?	0

Journey Level Wages

County	Trade	Occupation	Wage	Fringe	# Workers
King	Painters	Journey Level	\$34.54	\$13.16	5

Public Notes

[Show/Hide Existing Notes](#)

No note exists



Prevailing Wage Section – Telephone 360-902-5335
PO Box 44540, Olympia, WA 98504-4540

Prevailing Wage Affidavit

Document Received Date: 10/11/2022

Intent Id: 1199560

Affidavit Id: 1150695

Affidavit Status: Submitted

[Print Receipt](#)

[Print Form](#)

Your Company Information

LONG PAINTING CO

21414 68TH AVE S

KENT, WA 98032

OMWBE Certifications as of 12/15/2021

No active certifications exist for this business.

UBI: 578 090 687

Reg#: LONGP**230MA

Email: kassandras@longpainting.com

Filed By: Stringer, Kasee

Workers' Compensation Account ID

706,150-00

Project Information

Awarding Agency Name

NORTHSHORE PARK & RECREATION SERVICE AREA

Awarding Agency Address

10201 EAST RIVERSIDE DR BOTHELL, WA – 98011

Awarding Agency Contact Name

Christine Disnute

Awarding Agency Contact Phone Number

425-219-0916

Project Details

Project Name

Prep and Refinish Elevated Walkway

Counties Where Work Was Performed

King

City Where Work Was Performed

Bothell

Apprentice utilization is required

Yes

OMWBE utilization is required

No

Federally Funded Project

No

Project Site Address or Directions

10212 E Riverside Drive Bothell, WA 98011

Project Description	Refinish elevated walkway between North Shore Senior Center and Health and Wellness Center
Prime Contractor Name	FORMA CONSTRUCTION COMPANY
Prime Contractor Registration Number	FORMACC878OR
Prime Contractor UBI Number	600 604 496
Prime Contractor Phone Number	360-754-5788
Prime Contractor Intent form ID# for this project	1196411
Hiring Contractor Name	FORMA CONSTRUCTION COMPANY
Hiring Contractor Registration Number	FORMACC878OR
Hiring Contractor UBI Number	600 604 496
Dollar Amount of Your Contract	\$138,992.00
Contract Type	Job Order Contract (JOC) , JC2021-005.00
Contract Award Date	11/19/2021
Intent Filed Date	12/15/2021
Job Start Date	1/27/2022
Job End Date	9/1/2022

Project Completion

Did your company hire ANY subcontractors?	No
Did your company have employees perform work on this project?	Yes
Did your company have apprentices perform work on this project?	Yes
How many owner/operators performing work on the project own 30% or more of the company?	0

Subcontractors

No subcontractors selected.

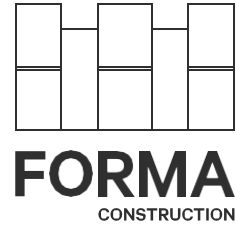
Journey Level Wage Details

County	Trade	Occupation	Prevailing Wage	Wage	Fringe	# Workers	Hours
King	Painters	Journey Level	\$47.70	\$37.04	\$10.67	1	45
King	Painters	Journey Level	\$47.70	\$34.54	\$13.16	7	276
King	Painters	Journey Level	\$47.70	\$37.04	\$19.98	1	3

County	Trade	Occupation	Prevailing Wage	Wage	Fringe	# Workers	Hours
King	Painters	Journey Level	\$47.70	\$24.18	\$23.52	1	16
King	Painters	Journey Level	\$47.70	\$37.04	\$13.16	2	120
King	Painters	Journey Level	\$47.70	\$38.45	\$10.68	2	91
King	Painters	Journey Level	\$47.70	\$23.94	\$23.76	1	37
King	Painters	Journey Level	\$47.70	\$31.52	\$16.18	1	40
King	Painters	Journey Level	\$47.70	\$36.55	\$14.48	1	40
King	Painters	Journey Level	\$47.70	\$30.92	\$16.78	1	16
King	Painters	Journey Level	\$47.70	\$23.37	\$24.33	1	51
King	Painters	Journey Level	\$47.70	\$35.95	\$13.51	1	60
King	Painters	Journey Level	\$47.70	\$38.45	\$13.51	1	111
King	Painters	Journey Level	\$47.70	\$35.95	\$13.50	2	48

Apprentice Details

Step#	Step Begin Hour	Step End Hour	Name	Reg Id	First Day	Last Day	State	Prevailing Wage	Wage	Fringe	Hours	
			Program/Occupation Name: Painter and Decorator				Trade: Painters			County: King		
1	1	1166	DIBBLE, TRISTAN	216131	2/21/2022	2/21/2022	WA	\$34.61	\$24.18	\$10.43	3	
1	1	1166	Olivares, Jonathan	218042	4/11/2022	4/11/2022	WA	\$34.61	\$24.18	\$10.43	8	



NPRSA Purchasing
18415 101st Ave. NE
Bothell, WA 98011

Work Order No.: 704
Contract PO No.: JC2021-008.00
Date: 10/10/2022

Attn: Christine Scotton

Re: Invoice 004 – Revision 000

This invoice is the FINAL progress billing for PO# JC2021-008.00 Pedestrian Bridge Structural Repairs Refinish project. Please let me know if you have any questions or concerns.

Thank you,

A handwritten signature in blue ink, appearing to be "JL", written in a cursive style.

Jason Lian
Project Manager

Application and Certification for Payment

To (Owner): NPRSA Purchasing
18415 101st Ave. NE
Bothell, WA 98011

Contract No.: N/A
Work Order No.: 704
Contract PO No.: JC2021-008.00
WO PO No.: N/A

Application No.: 004
Application Date: 10/10/2022
Payment Period: 8/1/2022 - 8/31/2022

From (Contractor): **Forma Construction Company**
500 Columbia St NW
Suite 201
Olympia WA 98501

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment as shown below:

1.	Original Work Order Sum	\$	455,161.72
2.	Net Change(s) by Change Order(s)		\$10,213.62
3.	Total Work Order Sum (Line 1 + Line 2)	\$	465,375.34
4.	TOTAL EARNED (Completed Work)	\$	465,375.34
5.	Balance to Complete (Line 3 - Line 4)	\$	-
6.	RETAINAGE on TOTAL EARNED	\$	-
7.	Total Earned Less Retainage (Line 4 - Line 6)	\$	465,375.34
8.	Previously Approved (Line 7 from Previous Application)	\$	464,095.09
9.	Current Amount Due (Line 7 - Line 8)	\$	1,280.25

10.	WA State Sales Tax (10.1%)	\$	129.31
11.	Less WSST Previously Paid	\$	-
12.	WSST Due this Period @ 10.1% (Line 10 - Line 11)	\$	129.31


13.	Total Payment Due with WSST (Line 9 + Line 12)	\$	1,409.56
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Retainage Rate

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of Contractor's knowledge, information, and belief, the Work covered by his Application for Payment has been completed in accordance with the Contract Documents and in a good and workmanlike manner by appropriate means; that all amounts, including applicable sales tax, have been paid by Contractor for Work for which previous Certificates of Payment were issued and payment received from the Owner; that the prevailing wages have been paid in accordance with the pre-filed statement or statements of intent to pay prevailing wages; and that payment as shown herein is now due.

CONTRACTOR:

By:  Date: 10/10/2022

NPRSA CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents and based on observations at the site, review of Contractor's record drawings as of the date of this Application, the Resident Engineer certifies to the Owner that to the best of his/her knowledge, information and belief, the Work has progressed as indicated and in accordance with the Contract Documents, that all required inspections have been performed, and the Contractor is entitled to payment in the Amount Certified below.

AMOUNT CERTIFIED

\$1,409.56

(attach explanation if amount certified differs from the amount applied for)

NPRSA:

By: 
Christine Scotton (Nov 3, 2022 11:06 PDT)

Date: Nov 3, 2022

Project Manager

This Certificate is not negotiable. The **AMOUNT CERTIFIED** is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Contract No.: N/A
 Work Order No.: 704
 PO No.: JC2021-008.00
 PO Release No.:
 Pay App No.: 004
 Period Ending 10/10/2022

Item	Description	Qty	500 Columbi a St NW	Unit Cost	Extended Amount	Work Completed - Percentage			Work Completed - \$		
						Previous	Current	Total	Previous	Current	Total
01	General Requirements	1	LS	\$ 146,205.00	\$ 146,205.00	95%	5%	100%	\$ 138,894.75	\$ 7,310.25	\$ 146,205.00
02	Existing Conditions	1	LS	\$ 143,708.16	\$ 143,708.16	100%	0%	100%	\$ 143,708.16	\$ -	\$ 143,708.16
03	Masonry	1	LS	\$ 76,074.89	\$ 76,074.89	100%	0%	100%	\$ 76,074.89	\$ -	\$ 76,074.89
04	Metals	1	LS	\$ 13,021.65	\$ 13,021.65	100%	0%	100%	\$ 13,021.65	\$ -	\$ 13,021.65
05	Finishes	1	LS	\$ 73,024.61	\$ 73,024.61	100%	0%	100%	\$ 73,024.61	\$ -	\$ 73,024.61
06	Specialties	1	LS	\$ 2,703.53	\$ 2,703.53	100%	0%	100%	\$ 2,703.53	\$ -	\$ 2,703.53
07	Water And Wastewater Equipment	1	LS	\$ 423.88	\$ 423.88	100%	0%	100%	\$ 423.88	\$ -	\$ 423.88
			LS	\$ -	\$ -	0%	0%	0%	\$ -	\$ -	\$ -
			LS	\$ -	\$ -	0%	0%	0%	\$ -	\$ -	\$ -
			LS	\$ -	\$ -	0%	0%	0%	\$ -	\$ -	\$ -
				\$ -	\$ -						
				Subtotal	\$ 455,161.72				\$ 447,851.47	\$ 7,310.25	\$ 455,161.72
Change Orders											
Sup 001	RFI # 003 Kick Plate Fasteners	1	LS	\$ 6,819.14	\$ 6,819.14	100%	0%	100%	\$ 6,819.14	\$ -	\$ 6,819.14
Sup 002	Added Structural Steel Support Plates	1	LS	\$ 9,424.48	\$ 9,424.48	100%	0%	100%	\$ 9,424.48	\$ -	\$ 9,424.48
	Deduct for added Arch Fees	1	LS	\$ (6,030.00)	\$ (6,030.00)	0%	100%	100%	\$ -	\$ (6,030.00)	\$ (6,030.00)
	Total Cost				\$ 465,375.34				\$ 464,095.09	\$ 1,280.25	\$ 465,375.34
	Retention		N/A						\$ -	\$ -	\$ -
	Net Amount Due								\$ 464,095.09	\$ 1,280.25	\$ 465,375.34

Acceptance of % billed:

Base Work Order % Complete	100%
Total Work Order % Complete	100%

BY: _____ Date: _____

—
Project Manager

BY: _____ Date: _____

—
Purchasing

State of Washington
Department of Labor & Industries
 Prevailing Wage Section - Telephone 360-902-5335
 PO Box 44540, Olympia, WA 98504-4540

Statement of Intent to Pay Prevailing Wage

Project Detail - [Project Dashboard](#)

Document Received Date:	Intent ID:	Affidavit ID:	Status: Approved On
12/1/2021	1196421		12/15/2021

Company Details

Company Name:	FORMA CONSTRUCTION COMPANY
Address:	500 COLUMBIA ST NW, STE 201 Olympia, WA, 98501
Contractor Registration No.	FORMACC878OR
WA UBI Number	600604496
Phone Number	360-754-5788
Industrial Insurance Account ID	20213500
OMWBE Certifications as of 12/1/2021	No active certifications existed when Intent was submitted
Email Address	Christopher.Sutton@formacc.com
Filed By	Christopher Sutton

Prime Contractor

Company Name	FORMA CONSTRUCTION COMPANY
Contractor Registration No.	FORMACC878OR
WA UBI Number	600604496
Phone Number	360-754-5788

Project Information

Awarding Agency	NORTHSHORE PARK & RECREATION SERVICE AREA 10201 EAST RIVERSIDE DR BOTHELL, WA - 98011
-----------------	--

Awarding Agency Contact Christine Disnute
Awarding Agency Contact Phone Number 425-219-0916
Contract Number 181115-1
Project Name Pedestrian Bridge Structural Repairs
Project Description Structural Repairs and painting pedestrian bridge
Contract Amount \$524,787.57
Contract Type Description *Job Order Contract (JOC)
Work Order Number JC2021-008.00
Award Date 11/19/2021
Project Site Address or Directions 10212 E Riverside Drive Bothell, WA 98011

Payment Details

Check Number:
Transaction Id: 108410401

Intent Details

Expected project start date: (MM/DD/YYYY) 12/3/2021
In what county (or counties) will the work be performed? King
In what city (or nearest city) will the work be performed? Bothell
What is the estimated contract amount? **OR** is this a time and materials estimate? \$524,787.57
Does your company intend to hire **ANY** subcontractors? Yes
Will your company have employees perform work on this project? Yes
Do you intend to use any apprentices? (Apprentices are considered employees.) No
How many owner/operators performing work on the project own 30% or more of the company? 0

Journey Level Wages

County	Trade	Occupation	Wage	Fringe	# Workers
King	Carpenters	Carpenter	\$46.92	\$18.02	1

Public Notes

[Show/Hide Existing Notes](#)

No note exists

Affidavit of Wages Paid

Project Detail - [Project Dashboard](#)

Document Received Date: 10/12/2022 Intent Id: [1196421](#) Affidavit Id: 1150967 Status: Approved on 10/12/2022

Company Details

Name: FORMA CONSTRUCTION COMPANY
Address: 500 COLUMBIA ST NW, STE 201
Olympia, WA, 98501
WA UBI no.: 600604496
Contractor Registration no.: FORMACC878OR
Industrial Insurance Account Id: 20213500
OMWBE Certifications as of 12/1/2021: No active certifications existed when Intent was submitted
Email Address: natalie.wrye@formacc.com
Filed By: Wrye, Natalie

Prime Contractor

Prime contractor name: FORMA CONSTRUCTION COMPANY
Prime contractor registration no.: FORMACC878OR
Prime contractor Phone Number: 360-754-5788

Project Information

Awarding agency: NORTSHORE PARK & RECREATION SERVICE AREA
10201 EAST RIVERSIDE DR BOTHELL, WA - 98011
Awarding agency contact: Christine Disnute
Awarding agency contact phone number: 425-219-0916
Contract no.: 181115-1
Project name: Pedestrian Bridge Structural Repairs
Project Description: Structural Repairs and painting pedestrian bridge

Dollar amount of your contract: \$ 512,378.25
Bid due date 11/19/2021
Contract award date 11/19/2021
Job site address/directions: 10212 E Riverside Drive Bothell, WA 98011

Payment Details

Check Number:

Transaction Id:

Project Details

County where work was performed King
City where work was performed Bothell
Prime contractor Intent form Id# for this project 1196421
Intent filed date 12/1/2021
Job start date:MM-DD-YYYY 1/10/2022
Date work completed:MM-DD-YYYY 2/25/2022

Project Completion

Did your company hire any subcontractors? Yes
Did your company have employees perform work on this project? No
Did you use apprentice employees on this project? No

Company Owner Information

How many owner/operators performed work on the project that own 30% or more of the company? 0

No company owner added.

Affidavit Subcontractor(s)

Company Name	UBI	License#
LONG PAINTING CO	578090687	LONGP**230MA
CORONA STEEL INC	601336754	CORONSI099PM
GARNER'S NORTHWEST INC	601575525	GARNENI017QC

Journeylevel Wages

Apprentice Wages

Public Notes

[Show/Hide Existing Notes](#)

No note exists

State of Washington
 Department of Labor & Industries
 Prevailing Wage Section - Telephone 360-902-5335
 PO Box 44540, Olympia, WA 98504-4540

Statement of Intent to Pay Prevailing Wage

Project Detail - [Project Dashboard](#)

Document Received Date: 12/27/2021	Intent ID: 1201428	Affidavit ID:	Status: Approved On 12/27/2021
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Company Details

Company Name:	CORONA STEEL INC
Address:	3015 106TH ST S LAKEWOOD, WA, 98499
Contractor Registration No.	CORONSI099PM
WA UBI Number	601336754
Phone Number	253-874-4766
Industrial Insurance Account ID	82450000
OMWBE Certifications as of 12/27/2021	No active certifications existed when Intent was submitted
Email Address	terris@coronasteel.com
Filed By	Terri Stanley

Prime Contractor

Company Name	FORMA CONSTRUCTION COMPANY
Contractor Registration No.	FORMACC878OR
WA UBI Number	600604496
Phone Number	360-754-5788

Project Information

Awarding Agency	NORTHSHORE PARK & RECREATION SERVICE AREA 10201 EAST RIVERSIDE DR BOTHELL, WA - 98011
-----------------	--

Awarding Agency Contact	Christine Disnute
Awarding Agency Contact Phone Number	425-219-0916
Contract Number	181115-1
Project Name	Pedestrian Bridge Structural Repairs
Project Description	Structural Repairs and painting pedestrian bridge
Contract Amount	\$524,787.57
Contract Type Description	*Job Order Contract (JOC)
Work Order Number	JC2021-008.00
Award Date	11/19/2021
Project Site Address or Directions	10212 E Riverside Drive Bothell, WA 98011

Hiring Contractor

Company Name	FORMA CONSTRUCTION COMPANY
Contractor Registration No.	FORMACC878OR
WA UBI Number	600604496

Payment Details

Check Number:	
Transaction Id:	108447150

Intent Details

Expected project start date: (MM/DD/YYYY)	3/15/2022
In what county (or counties) will the work be performed?	King
In what city (or nearest city) will the work be performed?	bothell
What is the estimated contract amount? OR is this a time and materials estimate?	\$70,872.00
Does your company intend to hire ANY subcontractors?	No
Will your company have employees perform work on this project?	Yes
Do you intend to use any apprentices? (Apprentices are considered employees.)	No
How many owner/operators performing work on the project own 30% or more of the company?	0

Journey Level Wages

County	Trade	Occupation	Wage	Fringe	# Workers
King	Ironworkers	Journeyman	\$46.95	\$31.58	1

Public Notes

[Show/Hide Existing Notes](#)

No note exists

Affidavit of Wages Paid

Project Detail - [Project Dashboard](#)

Document Received Date: 10/11/2022 Intent Id: [1201428](#) Affidavit Id: 1150802 Status: Approved on 10/11/2022

Company Details

Name: CORONA STEEL INC
Address: 3015 106TH ST S
LAKEWOOD, WA, 98499
WA UBI no.: 601336754
Contractor Registration no.: CORONSI099PM
Industrial Insurance Account Id: 82450000
OMWBE Certifications as of 12/27/2021: No active certifications existed when Intent was submitted
Email Address: terris@coronasteel.com
Filed By: Stanley, Terri

Prime Contractor

Prime contractor name: FORMA CONSTRUCTION COMPANY
Prime contractor registration no.: FORMACC878OR
Prime contractor Phone Number: 360-754-5788

Project Information

Awarding agency: NORTSHORE PARK & RECREATION SERVICE AREA
10201 EAST RIVERSIDE DR BOTHELL, WA - 98011
Awarding agency contact: Christine Disnute
Awarding agency contact phone number: 425-219-0916
Contract no.: 181115-1
Project name: Pedestrian Bridge Structural Repairs
Project Description: Structural Repairs and painting pedestrian bridge

Dollar amount of your contract: \$ 82,608.00
 Bid due date 11/19/2021
 Contract award date 11/19/2021
 Job site address/directions: 10212 E Riverside Drive Bothell, WA 98011

Hiring Contractor

Company Name FORMA CONSTRUCTION COMPANY
 Contractor Registration No. FORMACC878OR
 WA UBI Number 600604496

Payment Details

Check Number:
 Transaction Id: 108955379

Project Details

County where work was performed King
 City where work was performed bothell
 Prime contractor Intent form Id# for this project 1196421
 Intent filed date 12/27/2021
 Job start date:MM-DD-YYYY 1/21/2022
 Date work completed:MM-DD-YYYY 5/14/2022

Project Completion

Did your company hire any subcontractors? No
 Did your company have employees perform work on this project? Yes
 Did you use apprentice employees on this project? No

Company Owner Information

How many owner/operators performed work on the project that own 30% or more of the company? 0

No company owner added.

Affidavit Subcontractor(s)

No subcontractor is selected for this affidavit.

Journeylevel Wages

County	Trade	Occupation	Wages	Fringes	# Workers	# Hours
King	Ironworkers	Journeyman	54.65	32.97	1	92.00
King	Ironworkers	Journeyman	51.65	32.97	1	87.00

King	Ironworkers	Journeyman	48.65	32.97	2	80.00
King	Ironworkers	Journeyman	52.65	32.97	1	76.00
King	Ironworkers	Journeyman	53.65	32.97	1	2.00

Apprentice Wages

Public Notes

[Show/Hide Existing Notes](#)

No note exists

State of Washington
 Department of Labor & Industries
 Prevailing Wage Section - Telephone 360-902-5335
 PO Box 44540, Olympia, WA 98504-4540

Statement of Intent to Pay Prevailing Wage

Project Detail - [Project Dashboard](#)

Document Received Date: 1/26/2022	Intent ID: 1207178	Affidavit ID:	Status: Approved On 2/11/2022
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Company Details

Company Name:	GARNER'S NORTHWEST INC
Address:	3209 K AVE ANACORTES, WA, 98221
Contractor Registration No.	GARNENI017QC
WA UBI Number	601575525
Phone Number	360-293-6615
Industrial Insurance Account ID	89083000
OMWBE Certifications as of 1/26/2022	No active certifications existed when Intent was submitted
Email Address	jeff@garnersnorthwest.com
Filed By	Jeff Garner

Prime Contractor

Company Name	FORMA CONSTRUCTION COMPANY
Contractor Registration No.	FORMACC878OR
WA UBI Number	600604496
Phone Number	360-754-5788

Project Information

Awarding Agency	NORTHSHORE PARK & RECREATION SERVICE AREA 10201 EAST RIVERSIDE DR BOTHELL, WA - 98011
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Awarding Agency Contact	Christine Disnute
Awarding Agency Contact Phone Number	425-219-0916
Contract Number	181115-1
Project Name	Pedestrian Bridge Structural Repairs
Project Description	Structural Repairs and painting pedestrian bridge
Contract Amount	\$524,787.57
Contract Type Description	*Job Order Contract (JOC)
Work Order Number	JC2021-008.00
Award Date	11/19/2021
Project Site Address or Directions	10212 E Riverside Drive Bothell, WA 98011

Hiring Contractor

Company Name	FORMA CONSTRUCTION COMPANY
Contractor Registration No.	FORMACC878OR
WA UBI Number	600604496

Payment Details

Check Number:	
Transaction Id:	108491766

Intent Details

Expected project start date: (MM/DD/YYYY)	1/28/2022
In what county (or counties) will the work be performed?	King
In what city (or nearest city) will the work be performed?	Bothell
What is the estimated contract amount? OR is this a time and materials estimate?	\$400.00
Does your company intend to hire ANY subcontractors?	No
Will your company have employees perform work on this project?	Yes
Do you intend to use any apprentices? (Apprentices are considered employees.)	No
How many owner/operators performing work on the project own 30% or more of the company?	0

Journey Level Wages

County	Trade	Occupation	Wage	Fringe	# Workers
King	Landscape Maintenance	Groundskeeper	\$25.50	\$1.00	1

Public Notes

[Show/Hide Existing Notes](#)

No note exists

State of Washington
 Department of Labor & Industries
 Prevailing Wage Section - Telephone 360-902-5335
 PO Box 44540, Olympia, WA 98504-4540

Affidavit of Wages Paid

Project Detail - [Project Dashboard](#)

Document Received Date: 2/21/2022	Intent Id: 1207178	Affidavit Id: 1095584	Status: Approved on 3/15/2022
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Company Details

Name	GARNER'S NORTHWEST INC
Address	3209 K AVE ANACORTES, WA, 98221
WA UBI no.	601575525
Contractor Registration no.	GARNENI017QC
Industrial Insurance Account Id	89083000
OMWBE Certifications as of 1/26/2022	No active certifications existed when Intent was submitted
Email Address	jeff@garnersnorthwest.com
Filed By	Garner, Jeff

Prime Contractor

Prime contractor name	FORMA CONSTRUCTION COMPANY
Prime contractor registration no.	FORMACC878OR
Prime contractor Phone Number	360-754-5788

Project Information

Awarding agency:	NORTHSHORE PARK & RECREATION SERVICE AREA 10201 EAST RIVERSIDE DR BOTHELL, WA - 98011
Awarding agency contact:	Christine Disnute
Awarding agency contact phone number:	425-219-0916
Contract no.	181115-1

Project name	Pedestrian Bridge Structural Repairs
Project Description	Structural Repairs and painting pedestrian bridge
Dollar amount of your contract:	\$ 400.00
Bid due date	11/19/2021
Contract award date	11/19/2021
Job site address/directions:	10212 E Riverside Drive Bothell, WA 98011

Hiring Contractor

Company Name	FORMA CONSTRUCTION COMPANY
Contractor Registration No.	FORMACC8780R
WA UBI Number	600604496

Payment Details

Check Number:
Transaction Id:

Project Details

County where work was performed	King
City where work was performed	Bothell
Prime contractor Intent form Id# for this project	1196421
Intent filed date	1/26/2022
Job start date:MM-DD-YYYY	1/28/2022
Date work completed:MM-DD-YYYY	1/28/2022

Project Completion

Did your company hire any subcontractors?	No
Did your company have employees perform work on this project?	Yes
Did you use apprentice employees on this project?	No

Company Owner Information

How many owner/operators performed work on the project that own 30% or more of the company? 0

No company owner added.

Affidavit Subcontractor(s)

No subcontractor is selected for this affidavit.

Journeylevel Wages

County	Trade	Occupation	Wages	Fringes	# Workers	# Hours
King	Landscape Maintenance	Groundskeeper	25.50	1.00	1	2.00

Apprentice Wages

Public Notes

[Show/Hide Existing Notes](#)

-- On 3/15/2022:--

We were asked to do some pruning of trees located near a pedestrian walking bridge. Our crews used loppers, hand pruners and a manual pole pruner to prune some branches on a few trees located next to the walking bridge. The crew was able to do all of the pruning work while standing on the ground. The branches were cleaned up and removed from the site.

State of Washington
 Department of Labor & Industries
 Prevailing Wage Section - Telephone 360-902-5335
 PO Box 44540, Olympia, WA 98504-4540

Statement of Intent to Pay Prevailing Wage

Project Detail - [Project Dashboard](#)

Document Received Date: 12/15/2021	Intent ID: 1199565	Affidavit ID:	Status: Approved On 12/30/2021
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Company Details

Company Name:	LONG PAINTING CO
Address:	21414 68TH AVE S KENT, WA, 98032
Contractor Registration No.	LONGP**230MA
WA UBI Number	578090687
Phone Number	253-234-8050
Industrial Insurance Account ID	70615000
OMWBE Certifications as of 12/15/2021	No active certifications existed when Intent was submitted
Email Address	kassandras@longpainting.com
Filed By	Kasee Stringer

Prime Contractor

Company Name	FORMA CONSTRUCTION COMPANY
Contractor Registration No.	FORMACC878OR
WA UBI Number	600604496
Phone Number	360-754-5788

Project Information

Awarding Agency	NORTHSHORE PARK & RECREATION SERVICE AREA 10201 EAST RIVERSIDE DR BOTHELL, WA - 98011
-----------------	--

Awarding Agency Contact	Christine Disnute
Awarding Agency Contact Phone Number	425-219-0916
Contract Number	181115-1
Project Name	Pedestrian Bridge Structural Repairs
Project Description	Structural Repairs and painting pedestrian bridge
Contract Amount	\$524,787.57
Contract Type Description	*Job Order Contract (JOC)
Work Order Number	JC2021-008.00
Award Date	11/19/2021
Project Site Address or Directions	10212 E Riverside Drive Bothell, WA 98011

Hiring Contractor

Company Name	FORMA CONSTRUCTION COMPANY
Contractor Registration No.	FORMACC878OR
WA UBI Number	600604496

Payment Details

Check Number:	
Transaction Id:	108433170

Intent Details

Expected project start date: (MM/DD/YYYY)	1/10/2022
In what county (or counties) will the work be performed?	King
In what city (or nearest city) will the work be performed?	Bothell
What is the estimated contract amount? OR is this a time and materials estimate?	\$289,918.00
Does your company intend to hire ANY subcontractors?	Yes
Will your company have employees perform work on this project?	Yes
Do you intend to use any apprentices? (Apprentices are considered employees.)	Yes
How many owner/operators performing work on the project own 30% or more of the company?	0

Journey Level Wages

County	Trade	Occupation	Wage	Fringe	# Workers
King	Painters	Journey Level	\$34.54	\$13.16	5

Public Notes

[Show/Hide Existing Notes](#)

No note exists



Prevailing Wage Section – Telephone 360-902-5335
PO Box 44540, Olympia, WA 98504-4540

Prevailing Wage Affidavit

Document Received Date: 10/11/2022

Intent Id: 1199565

Affidavit Id: 1150656

Affidavit Status: Submitted

[Print Receipt](#)

[Print Form](#)

Your Company Information

LONG PAINTING CO

UBI: 578 090 687

21414 68TH AVE S

Reg#: LONGP**230MA

KENT, WA 98032

Email: kassandras@longpainting.com

OMWBE Certifications as of 12/15/2021

Filed By: Stringer, Kasee

No active certifications exist for this business.

Workers' Compensation Account ID

706,150-00

Project Information

Awarding Agency Name

NORTHSHORE PARK & RECREATION SERVICE AREA

Awarding Agency Address

10201 EAST RIVERSIDE DR BOTHELL, WA – 98011

Awarding Agency Contact Name

Christine Disnute

Awarding Agency Contact Phone Number

425-219-0916

Project Details

Project Name

Pedestrian Bridge Structural Repairs

Counties Where Work Was Performed

King

City Where Work Was Performed

Bothell

Apprentice utilization is required

Yes

OMWBE utilization is required

No

Federally Funded Project

No

Project Site Address or Directions

10212 E Riverside Drive Bothell, WA 98011

Project Description	Structural Repairs and painting pedestrian bridge
Prime Contractor Name	FORMA CONSTRUCTION COMPANY
Prime Contractor Registration Number	FORMACC878OR
Prime Contractor UBI Number	600 604 496
Prime Contractor Phone Number	360-754-5788
Prime Contractor Intent form ID# for this project	1196421
Hiring Contractor Name	FORMA CONSTRUCTION COMPANY
Hiring Contractor Registration Number	FORMACC878OR
Hiring Contractor UBI Number	600 604 496
Dollar Amount of Your Contract	\$289,918.00
Contract Type	Job Order Contract (JOC) , JC2021-008.00
Contract Award Date	11/19/2021
Intent Filed Date	12/15/2021
Job Start Date	1/11/2022
Job End Date	6/25/2022

Project Completion

Did your company hire ANY subcontractors?	Yes
Did your company have employees perform work on this project?	Yes
Did your company have apprentices perform work on this project?	Yes
How many owner/operators performing work on the project own 30% or more of the company?	0

Subcontractors

Name	Registration No.	UBI
MAGNUM CONSTRUCTION SRVS LTD	MAGNUCS902LS	602277329

Journey Level Wage Details

County	Trade	Occupation	Prevailing Wage	Wage	Fringe	# Workers	Hours
King	Painters	Journey Level	\$47.70	\$34.54	\$13.16	5	868
King	Painters	Journey Level	\$47.70	\$37.04	\$10.67	3	70
King	Painters	Journey Level	\$47.70	\$37.04	\$19.98	1	17
King	Painters	Journey Level	\$47.70	\$37.04	\$16.77	1	112

County	Trade	Occupation	Prevailing Wage	Wage	Fringe	# Workers	Hours
King	Painters	Journey Level	\$47.70	\$24.18	\$23.52	1	24
King	Painters	Journey Level	\$47.70	\$37.04	\$13.16	1	8

Apprentice Details

Step#	Step Begin Hour	Step End Hour	Name	Reg Id	First Day	Last Day	State	Prevailing Wage	Wage	Fringe	Hours
Program/Occupation Name: Painter and Decorator				Trade: Painters				County: King			
1	1	1166	Olivares, Jonathan	218042	2/9/2022	3/25/2022	WA	\$34.61	\$24.18	\$10.43	128
1	1	1166	Olivares, Jonathan	218042	3/28/2022	4/1/2022	WA	\$34.61	\$24.38	\$10.43	40
1	1	1166	Olivares, Jonathan	218042	4/4/2022	4/8/2022	WA	\$34.61	\$25.18	\$10.43	40

State of Washington
 Department of Labor & Industries
 Prevailing Wage Section - Telephone 360-902-5335
 PO Box 44540, Olympia, WA 98504-4540

Statement of Intent to Pay Prevailing Wage

Project Detail - [Project Dashboard](#)

Document Received Date: 3/7/2022	Intent ID: 1216074	Affidavit ID:	Status: Approved On 3/7/2022
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Company Details

Company Name:	Magnum Construction Srvs Ltd
Address:	12822 Highway 99 EVERETT, WA, 98204
Contractor Registration No.	MAGNUCS902LS
WA UBI Number	602277329
Phone Number	360-863-3406
Industrial Insurance Account ID	06799900
OMWBE Certifications as of 3/7/2022	No active certifications existed when Intent was submitted
Email Address	Jason@MAGNUMCONSTRUCTIONSERVICES.COM
Filed By	Cami LaLone

Prime Contractor

Company Name	FORMA CONSTRUCTION COMPANY
Contractor Registration No.	FORMACC878OR
WA UBI Number	600604496
Phone Number	360-754-5788

Project Information

Awarding Agency	NORTHSHORE PARK & RECREATION SERVICE AREA 10201 EAST RIVERSIDE DR BOTHELL, WA - 98011
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Awarding Agency Contact	Christine Disnute
Awarding Agency Contact Phone Number	425-219-0916
Contract Number	181115-1
Project Name	Pedestrian Bridge Structural Repairs
Project Description	Structural Repairs and painting pedestrian bridge
Contract Amount	\$524,787.57
Contract Type Description	*Job Order Contract (JOC)
Work Order Number	JC2021-008.00
Award Date	11/19/2021
Project Site Address or Directions	10212 E Riverside Drive Bothell, WA 98011

Hiring Contractor

Company Name	LONG PAINTING CO
Contractor Registration No.	LONGP**230MA
WA UBI Number	578090687

Payment Details

Check Number:	
Transaction Id:	108559600

Intent Details

Expected project start date: (MM/DD/YYYY)	1/18/2022
In what county (or counties) will the work be performed?	King
In what city (or nearest city) will the work be performed?	Bothell
What is the estimated contract amount? OR is this a time and materials estimate?	\$76,519.50
Does your company intend to hire ANY subcontractors?	No
Will your company have employees perform work on this project?	Yes
Do you intend to use any apprentices? (Apprentices are considered employees.)	No
How many owner/operators performing work on the project own 30% or more of the company?	0

Journey Level Wages

County	Trade	Occupation	Wage	Fringe	# Workers
King	Laborers	Scaffold Erector	\$54.62	\$0.00	13

Public Notes

[Show/Hide Existing Notes](#)

No note exists

State of Washington
 Department of Labor & Industries
 Prevailing Wage Section - Telephone 360-902-5335
 PO Box 44540, Olympia, WA 98504-4540

Affidavit of Wages Paid

Project Detail - [Project Dashboard](#)

Document Received Date: 10/22/2022	Intent Id: 1216074	Affidavit Id: 1153933	Status: Approved on 10/22/2022
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Company Details

Name	Magnum Construction Srvs Ltd
Address	12822 Highway 99 EVERETT, WA, 98204
WA UBI no.	602277329
Contractor Registration no.	MAGNUCS902LS
Industrial Insurance Account Id	06799900
OMWBE Certifications as of 3/7/2022	No active certifications existed when Intent was submitted
Email Address	Jason@MAGNUMCONSTRUCTIONSERVICES.COM
Filed By	Lee, Jason

Prime Contractor

Prime contractor name	FORMA CONSTRUCTION COMPANY
Prime contractor registration no.	FORMACC878OR
Prime contractor Phone Number	360-754-5788

Project Information

Awarding agency:	NORTHSHORE PARK & RECREATION SERVICE AREA 10201 EAST RIVERSIDE DR BOTHELL, WA - 98011
Awarding agency contact:	Christine Disnute
Awarding agency contact phone number:	425-219-0916
Contract no.	181115-1

Project name	Pedestrian Bridge Structural Repairs
Project Description	Structural Repairs and painting pedestrian bridge
Dollar amount of your contract:	\$ 80,898.19
Bid due date	11/19/2021
Contract award date	11/19/2021
Job site address/directions:	10212 E Riverside Drive Bothell, WA 98011

Hiring Contractor

Company Name	LONG PAINTING CO
Contractor Registration No.	LONGP**230MA
WA UBI Number	578090687

Payment Details

Check Number:	
Transaction Id:	108976221

Project Details

County where work was performed	King
City where work was performed	Bothell
Prime contractor Intent form Id# for this project	1196421
Intent filed date	3/7/2022
Job start date:MM-DD-YYYY	1/18/2022
Date work completed:MM-DD-YYYY	9/15/2022

Project Completion

Did your company hire any subcontractors?	No
Did your company have employees perform work on this project?	Yes
Did you use apprentice employees on this project?	No

Company Owner Information

How many owner/operators performed work on the project that own 30% or more of the company?	0
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No company owner added.

Affidavit Subcontractor(s)

No subcontractor is selected for this affidavit.

Journeylevel Wages

County	Trade	Occupation	Wages	Fringes	# Workers	# Hours
King	Laborers	Scaffold Erector	54.62	0.00	33	926.00

Apprentice Wages

Public Notes

[Show/Hide Existing Notes](#)

No note exists

GREAT FLOORS, LLC



REMIT TO:
GREAT FLOORS
9021 S. 180TH STREET
KENT, WA 98032

DATE: October 25, 2022
INVOICE # 142416

Bill To:
CITY OF BOTHELL
ACCOUNTS PAYABLE
18415 101ST AVENUE NE
BOTHELL, WA 98011

FOR: NORTSHORE
SENIOR CENTER

DESCRIPTION	AMOUNT
SUPPLY AND INSTALL FLOORING PER PROPOSAL DATED 8/1/22	\$86,150.00
CREDIT FOR APARTMENT AREA	<\$1,153.00>
Subtotal:	\$84,997.00
	\$ 8,584.70

RETENTION
PAID TO DATE
BALANCE DUE **\$93,581.70**

THANK YOU FOR YOUR BUSINESS I